

DEVELOPMENTAL FIRST NATION
Detailed Land Code Ratification
Proposed Work Plan
April 1 2012 – March 31 2014

	Work Plan Created for Vote Date		April 2012		
	Identify Coordinator and Assistant		April 2012		Optional for each individual First Nation
	Appointment of lands committee		May 2012		Optional for each individual First Nation
	Legal advisor in place		May 2012		FN selects their own Legal Advisor
	Letter of recommendation for Verifier sent to AANDC		May 2012		Resource Centre will provide names of qualified Verifiers
	Coordinator and Committee schedule regular meetings		June 2012		Frequency of meetings at the discretion of each First Nation
	Introductory meeting with Verifier		June 2012		Work plan and timelines reviewed with Verifier
	Coordinator obtains Initial List of Eligible Voters		June 2012		
	Coordinator begins contacting eligible voters for addresses and phone numbers		Ongoing throughout process		
	Lands Committee, RC Staff and Coordinator meeting to begin drafting Land Code		June 2012		Resource Centre will provide a generic land code and provide assistance drafting a First Nations Land Code
	Discussions with AANDC re: Phase I Environmental Site Assessment and tenders sent out		June 2012		
	Lands Committee and AANDC meet to review and select environmental contractor		July 2012		
	Lands Committee, RC Staff and coordinator meeting to continue drafting land code		July 2012		Resource Centre staff will review each clause of the generic land code with the First Nation
	Coordinator in contact with NRCan regarding legal description action plan		July 2012		
	Lands Committee, RC Staff and coordinator meeting to continue drafting land code And begin drafting the Community Ratification Process Document		July 2012		
	Update Chief & Council on draft Land Code and Community Ratification Process		August 2012		

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	Coordinator submits draft land code to legal advisor for review		August 2012		
	Lands Committee, RC Staff and coordinator meeting to continue with draft land code and CRP		August 2012		
	Community meeting to inform membership of the Framework Agreement and the Ratification Process		August 2012		At the discretion of the First Nation
	Draft Land Code and draft CRP sent to Verifier		August 2012		Copy sent to keep Verifier informed of Land Code and CRP content
	Lands Committee meets with AANDC to discuss Draft Individual Agreement		September 2012		
	Lands Committee, RC Staff and coordinator meeting to continue with draft land code and CRP		September 2012		
	Lands Committee update Chief & Council on draft Land Code, draft CRP and draft Individual Agreement		September 2012		
	Lands Committee, RC Staff, Coordinator and AANDC meet with environmental contractor to review draft Phase I ESA report		October 2012		
	Community meeting to inform membership on progress of land code and IA		October 2012		At the discretion of the First Nation
	Phase I ESA report accepted by parties		November 2012		
	NRCan draft legal description completed		November 2012		
	Current list of Indian Act interests provided by AANDC		November 2012		
	Current IA revenue money provided by AANDC		November 2012		
	Lands Committee, RC Staff and coordinator meeting to continue to finalize land code and CRP		November 2012		
	FN legal review of the final land code		December 2012		
	FN submits IA issues chart to AANDC		December 2012		
	NRCan legal land description complete		January 2013		
	AANDC final list of interests complete		January 2013		
	AANDC final revenue account provided		January 2013		
	Draft IA completed		January 2013		
	FN legal review of IA		February 2013		
	Community meeting to inform membership on the land code and IA		February 2013		At the discretion of the First Nation
	Lands Committee meeting to develop communications strategy		March 2013		
	Coordinator begins to prepare information packages to eligible voters		April 2013		

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	Final draft land code, CRP and IA presented to Chief & Council		June 2013		
	Coordinator continues collection addresses and phone numbers of eligible voters		July 7 August 2013		
	Community Meeting		September 2013		Registration cards completed by Eligible Voters at community meeting
	FN submits CRP, Land Code and Initial List of Eligible Voters to Verifier		October 2013		
	Coordinator assistant communicates information to all Eligible Voters and door to door visits begin		October 2013		Informs Eligible Voters of information
	Verifier issues compliance report		November 2013		
	FN amends draft Land Code as noted by Verifier (If any)		November 2013		
	Verifier issues report 2 nd report if necessary		November 2013		
	IA Annexes completed		November 2013		Chief initials each page of the Individual Agreement
	FN Sets the vote date (Verifier meeting)		December 2013		
	FN Identifies Ratification Officer	CRP form #xx	December 2013		Ratification Officer starts preparing the Registered Voters list and adds to the list as registrations received
	FN approves CRP and Land Code	CRP form #xx	December 2013		
	Ratification Officer posts Notice of Vote	CRP form #xx	December 2013		
	Information packages sent to eligible voters		December 2013		
	Ratification Officer mails out ballots		December 2013		Ratification Officer prepares ballots and sends mail-in ballots to those Registered Voters who wish to vote by mail
	Community Meeting		December 2013		Registration cards completed by Eligible Voters at community meeting
	Coordinator or Assistant contacts all eligible voters		December 2013		Inquires if the information packages were received and if there are questions and if ballots were returned for those not attending one of the voting stations
	Verifier posts Notice of Vote in Newspapers		February 2014		
	FN sends information package sent to Third Party Interest holders		February 2014		
	First Vote Date on Reserve		February 2014		Assistant Ratification Officers deliver documents and ballots to voters not yet registered or who haven't yet voted
	Second Vote Date On Reserve		February 2014		Assistant Ratification Officers deliver documents and ballots to voters not yet registered or who haven't yet voted
	Final Vote Date on Reserve		February 2014		Assistant Ratification Officers deliver documents and ballots to voters not yet registered or who haven't yet voted
	Chief Signs Individual Agreement		March 2014		
	Deadline for Objections		March 2014		
	Report by Verifier	CRP form #xx	March 2014		
	Council BCR	CRP form #xx	March 2014		
	Land Code Enactment Date		April 2014		

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