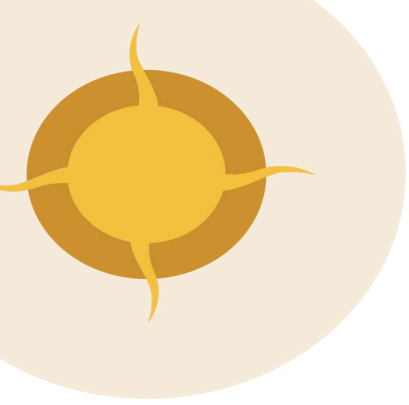
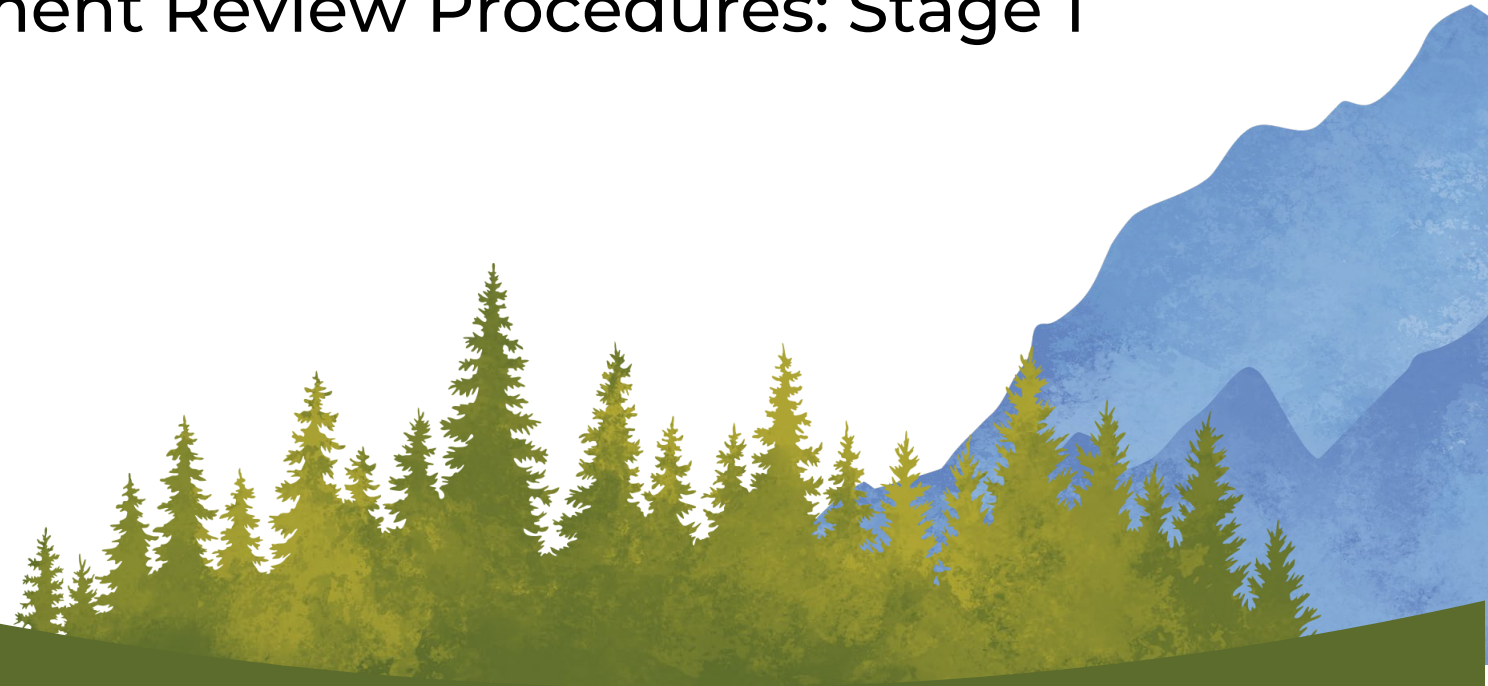


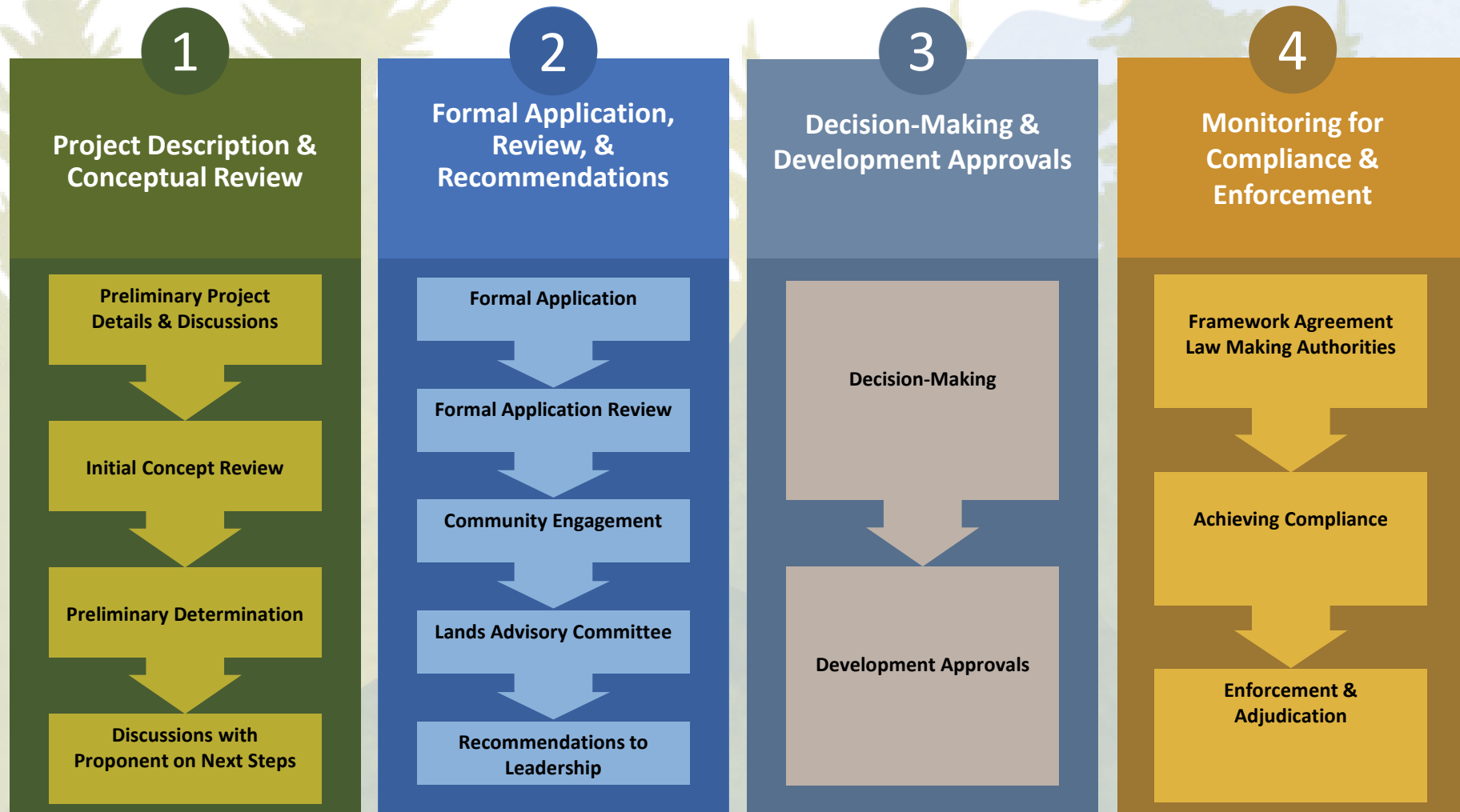


Project Description & Conceptual Review

Land Development Review Procedures: Stage 1



The Four Stages of Land Development Review Procedures



Project Description & Conceptual Review

Preliminary Project Details & Discussions

- Preliminary Project Information
- Overview of Roles & Responsibilities
- Considerations for Roles & Responsibilities
- Preliminary Foundational Information

Initial Concept Review

- Team Coordination
- Legal Requirements
- Gathering Preliminary Project Information

Preliminary Determination

- Recommendations & Decisions
- Community Support

Discussions with Proponent on Next Steps

- Topics of Discussion

Preliminary Project Details & Discussions

Overview

Conceptual review typically begins when a proponent reaches out to the First Nation with a proposed project.

When focusing on **Preliminary Project Details & Discussion**, the following details should be considered:

- Preliminary Project Information
- Overview of Roles & Responsibilities
- Considerations for Roles & Responsibilities
- Preliminary Foundational Information

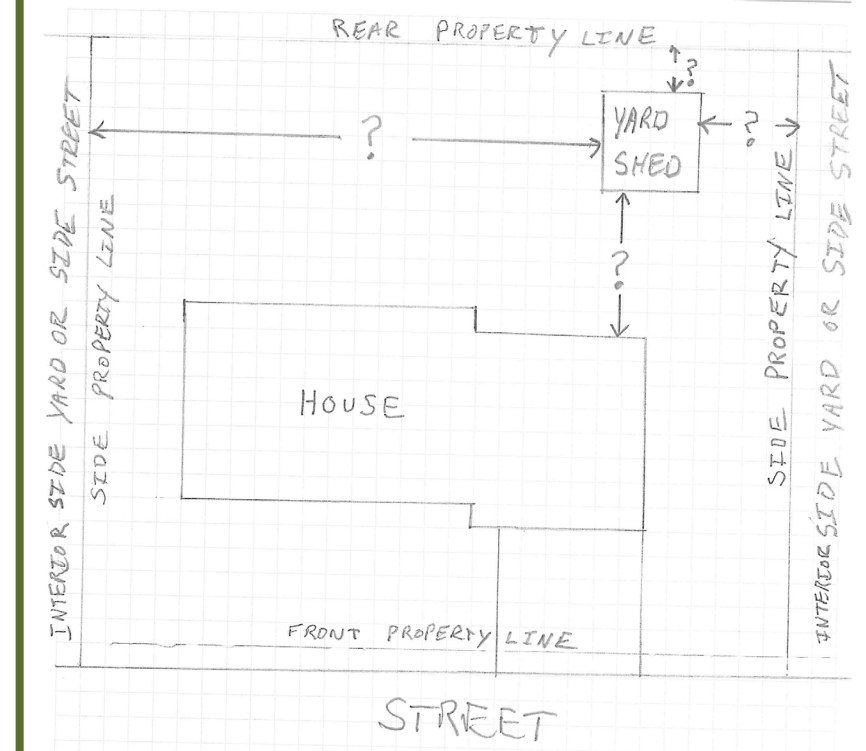
Preliminary Project Details & Discussions

Preliminary Project Information

Preliminary Project Information from the proponent should include:

- Proponent Name & Contact Details
- Basic Project Description:
 - Project Location
 - Site Plan Sketch
 - Proposed Start Date
 - Environmental Overview
 - Proposed Construction Plan and Timeline

Sample Site Plan Sketch



Preliminary Project Details & Discussions

Overview of Roles & Responsibilities

Proponent/Project Driver	Lands Manager/Delegate
• Single point of contact • Ensures compliance with laws and regulations • Responsible for providing all project details • Obtains any other required permits and approvals • Responsible for costs associated with project review	• Receives application and oversees project review • Single point of contact • Provides application information (e.g., forms and fees) • Indicates what is required of proponent • Connects with internal staff and entities



Preliminary Project Details & Discussions

Considerations for Roles & Responsibilities

Some additional points to consider when reviewing the **Roles & Responsibilities:**

- Do not assume or take on responsibilities that belong to the proponent
- Ensure that all costs related to the development review procedures are the responsibility of the proponent
- Include timeline provisions that pause the review period whenever outstanding tasks must be completed by the proponent

Preliminary Project Details & Discussions

Preliminary Foundational Information

At this early stage, it's important to discuss the following **Preliminary Foundational Information** with the proponent:

- Overview of your First Nation's development review procedures
- Outline of roles and responsibilities
- Estimated review timeline
- Excerpts from planning documents (Land Use Plan map, zoning)
- Other applicable First Nation and federal laws and regulations
- Forms and fees

Initial Concept Review

Overview

Once preliminary project details have been shared, the **Initial Concept Review** provides an early assessment to ensure the project aligns with your First Nation's administration and requirements before proceeding.

When focusing on **Initial Concept Review**, the following areas should be considered:

- Team Coordination
- Legal Requirements
- Gathering Preliminary Project Information

Initial Concept Review

Team Coordination

Effective **Team Coordination** across your First Nation's administration, involves:

- Acting together as one entity
- Identifying who should be involved
- Documenting roles, responsibilities, and procedures
- Determining what meetings, emails, and referrals are required

Initial Concept Review

Legal Requirements

To determine the **Legal Requirements**, consider the following:

- Does the project comply with First Nation laws and policies?
- Can the initial concept be adjusted to meet requirements?
- Are there other governmental laws that apply?

While it is the proponent's responsibility to obtain permits and approvals, your First Nation should understand the requirements.

Initial Concept Review

Gathering Preliminary Project Information

Gathering Preliminary Project Information provides details that help determine what effect the project may have on:

- Environment (fish & wildlife, flora & fauna, soil, water, air, etc.)
- Cultural resources
- Existing infrastructure (e.g., roads, utilities, etc.)
- Community interests
- Any other matters of interest to the First Nation

If the preliminary project information does not provide the needed details, a list of additional studies and engagement to be undertaken by the proponent should be developed at this stage of your review.

Preliminary Determination

Overview

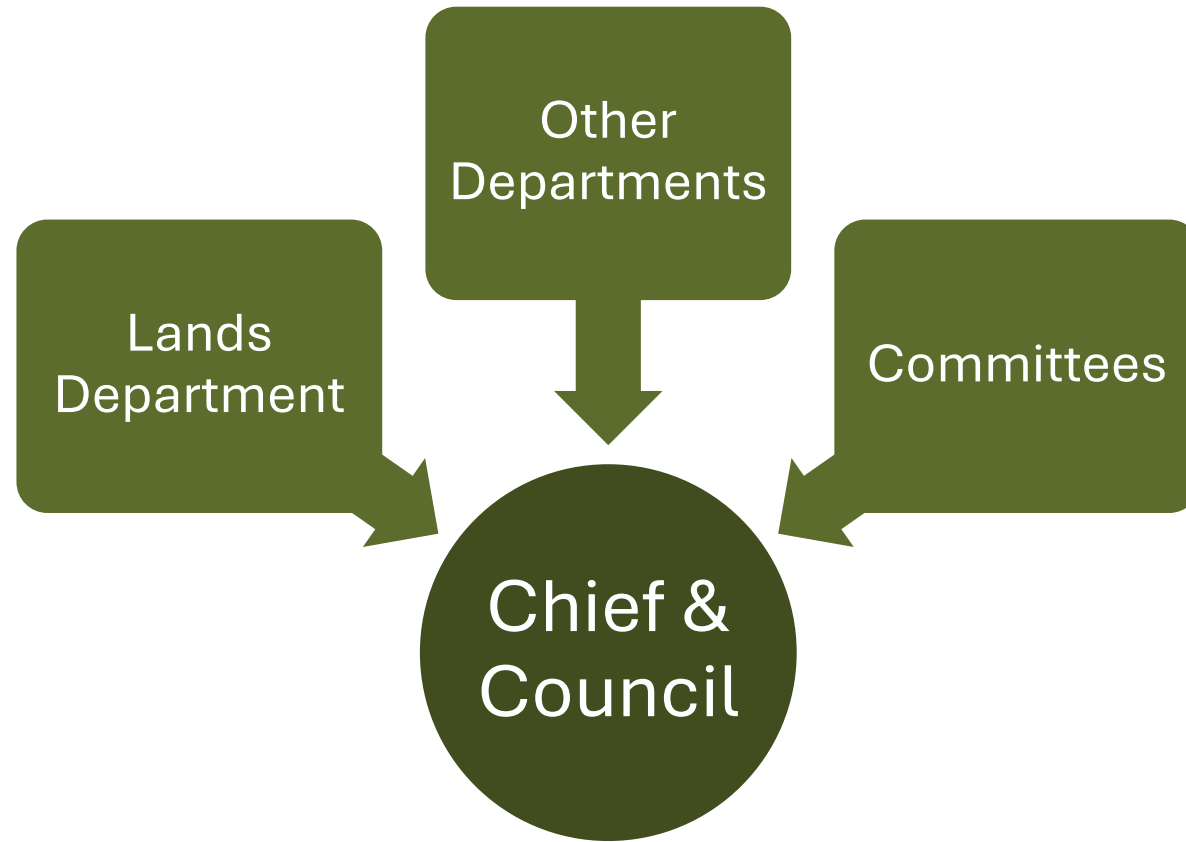
Preliminary Determination involves determining whether the proposed project is in the best interest and is likely to be supported by the First Nation and community members before moving through the decision-making process.

To ensure an informed determination at this stage, it is important to consider:

- Recommendations & Decisions
- Community Support

Preliminary
Determination

Recommendations
& Decisions



Typically, Chief & Council make all final decisions, informed by recommendations from the lands department and any other departments or committees involved in the review process.

Preliminary Determination

Community Support

Likely to have community support	Community would seek more information	Not likely to have community support
• Compliant with all applicable First Nation's laws and policies • Compliant with federal laws and policies • Tends to be small scale	• Could result in changes to the environment or landscape • Project is of concern to the community	• Non-compliant with First Nation's laws and policies • Non-compliant with federal laws and policies • Not in the community's interest

Discussions with Proponent on Next Steps

Topics of Discussion

Discussions with the Proponent on Next Steps is needed to help the proponent in filing a complete application.

Discussions could include:

- How to file a complete application and pay any required fees for projects that have Lands Manager approval
- Next steps in the development review, including a list of requirements for any additional information or studies, community consultation and engagement, etc.

Ty Roberts

Lac La Ronge Indian Band



Project Description & Conceptual Review

Preliminary Project Details & Discussions

- Preliminary Project Information
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Initial Concept Review

- Team Coordination
- Legal Requirements
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Preliminary Determination

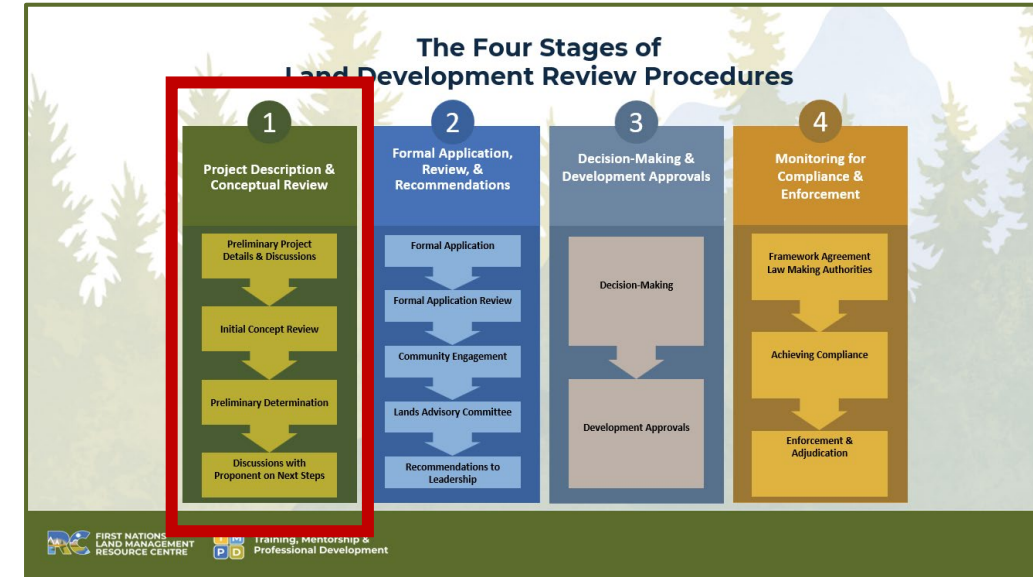
- Recommendations & Decisions
- Community Support

Discussions with Proponent on Next Steps

- Topics of Discussion

Checklist Activity

1. You will now take part in an activity to help build a Development Review Checklist.
2. Discuss the Stage 1 presentation topics at your table, guided by the prompt(s).
3. Identify key considerations based on your experience/knowledge, as well as what might be helpful to others.
4. Have one person at your table use the Slido QR code to share your table's input.



Checklist Activity

Stage 1 Prompts

What core information do you need to know to ensure a project aligns with your community?

What information do you need to consider, and where do you go to find it?

Who do you involve to review the application, and what are their roles & responsibilities?

slido



Q & A



Lunch Break



60:00

Start Stop Reset mins: secs: type: None

 Breaktime for PowerPoint by Flow Simulation Ltd.

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