



Records Management and Data Governance



Q&A RESULTS - Feb. 10, 2022

Q & A / Comments

Q: Does anyone recommend a particular Lands Management software program?

A: We encourage everyone to share models (pros/cons). RC will continue to collect and connect First Nations.

Q: We are trying to go paper free to manage storage space and be sustainable - is there any FA requirements for retaining paper files of written instruments in the Lands Registry?

A: Framework Agreement does not have requirements; this would be up to First Nation to determine under Land Code policy and procedures

Q: What about file management server software? One needs the capability to roll back changes in case of ransomware or if someone commits destructive changes.

A: We encourage everyone to share models (pros/cons). RC will continue to collect and connect First Nations.

Comments

- It would be nice if a system tracked changes as well. Departments get a email notification
- I like that countdown! How do I get that for my meetings?
- This is what we use. <https://www.louistoolkit.ca/en/>
- You shouldn't be checking emails or updating your social media from your database PC . It should only be accessed remotely.
- We are starting to use SharePoint which lets you go back and open past versions of a document. It also records who makes the changes
- We are presently switching to SaFire which is an updated version of Indigo