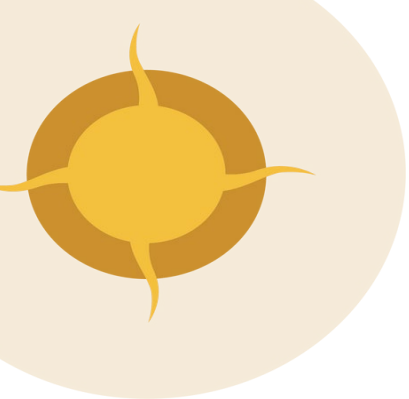




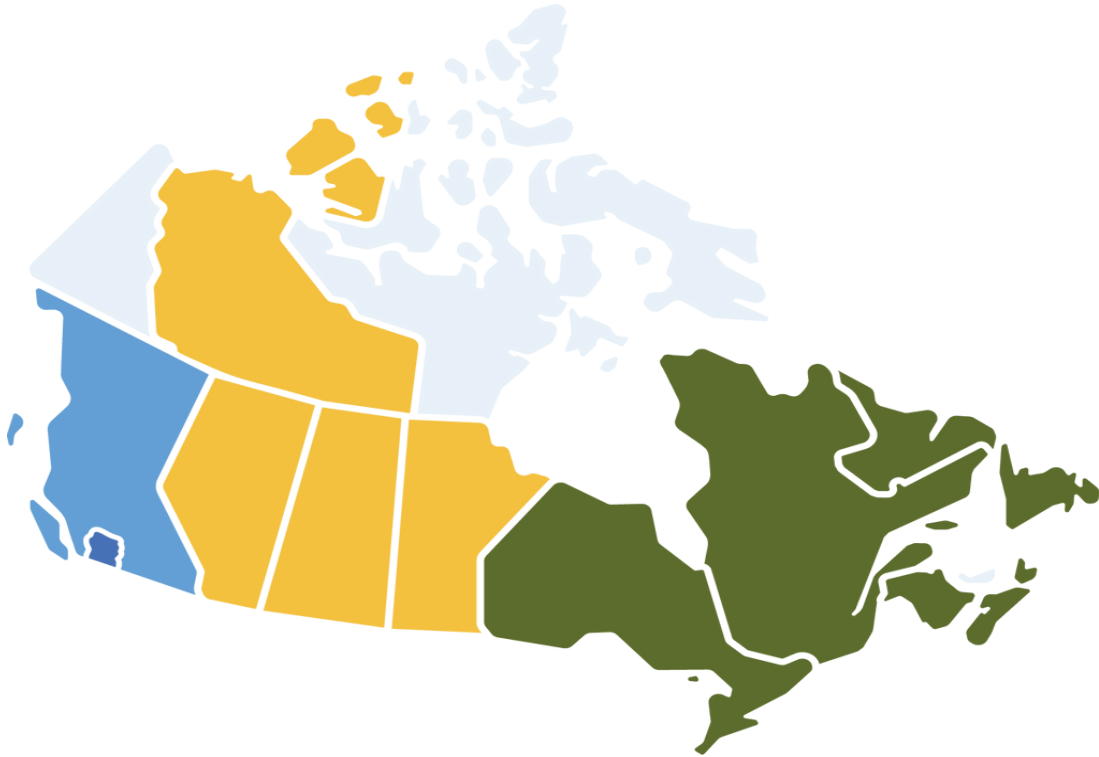
The Lands Committee

Roles, Responsibilities, & Best Practices

TMPD Webinar



Welcome



Administrative Tools



Please keep devices muted while others are presenting



Please feel free to type your questions into the chat



Closed caption is available



Live translation in French is available



This session is recorded



All materials are available online

Ways for Participant Feedback



Raise hand to speak

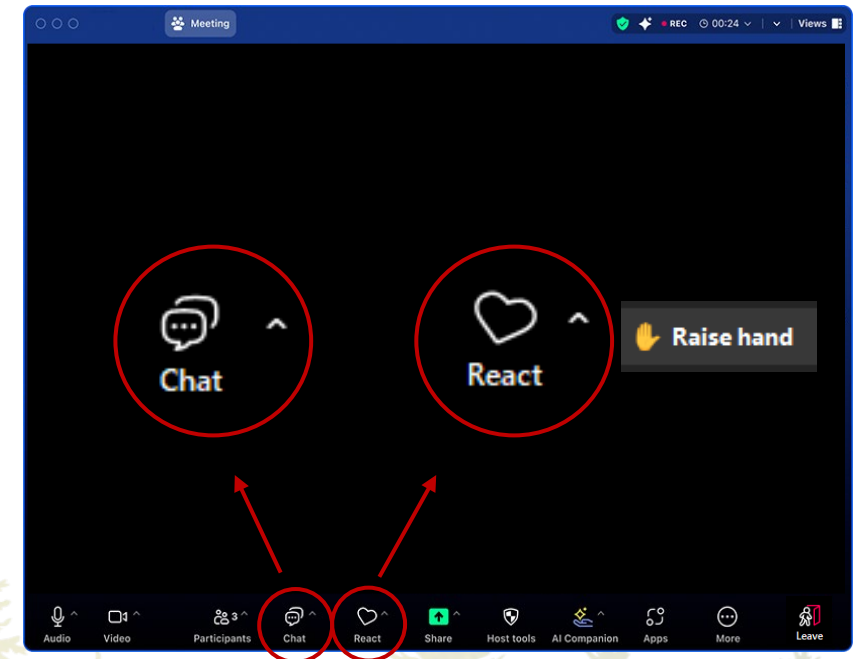


Chat for questions & comments



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Zoom Screen



Greetings

Where are you joining us from today?



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Objectives

Today we will focus on how land staff can support their lands committees by:

- Using practical tools and engagement techniques
- Identifying and organizing useful training and resources for committee members
- Learning from guest speakers about how they support and work with their lands committees

Setting the Stage: What is the Lands Committee?

Land Code Committee

Typically established to support the development of a Land Code.



Lands Committee

Typically established once a First Nation is operational.



These committees may or may not have the same members.

This webinar is focusing on the Lands Committee.



Do you have a Lands Committee? If so, what best describes your role?



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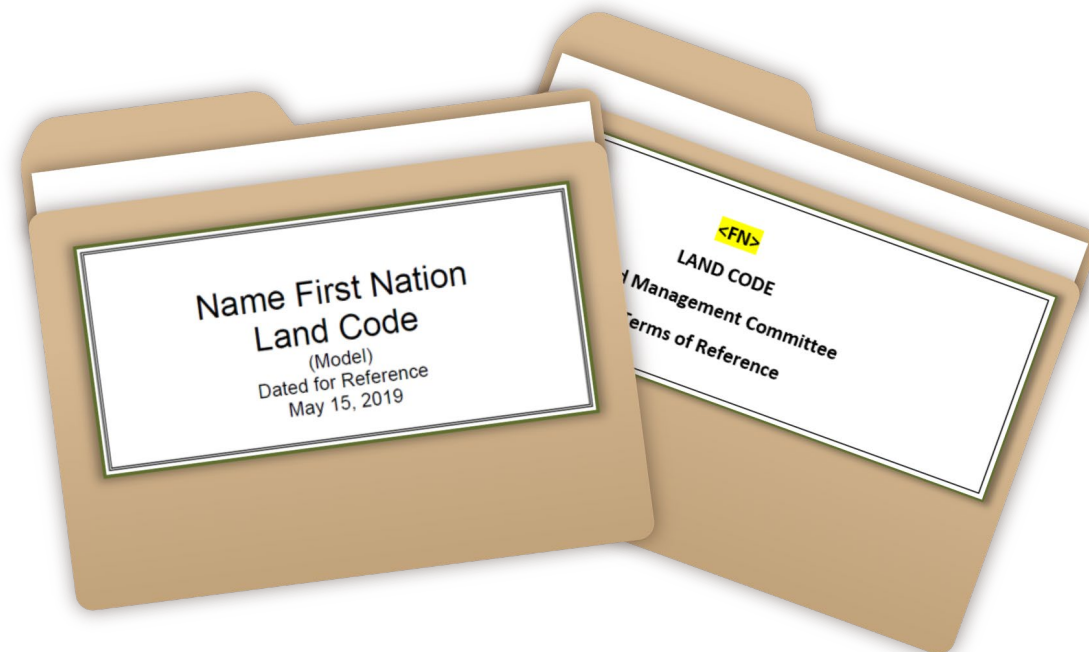
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What is the Lands Committee?

A **Lands Committee** is established under the Lands Committee provisions of a First Nation's Land Code. As a result, Lands Committees may be structured differently from one First Nation to another.

For the purposes of this webinar, references are based on the Model Land Code and Sample Terms of Reference (TOR).

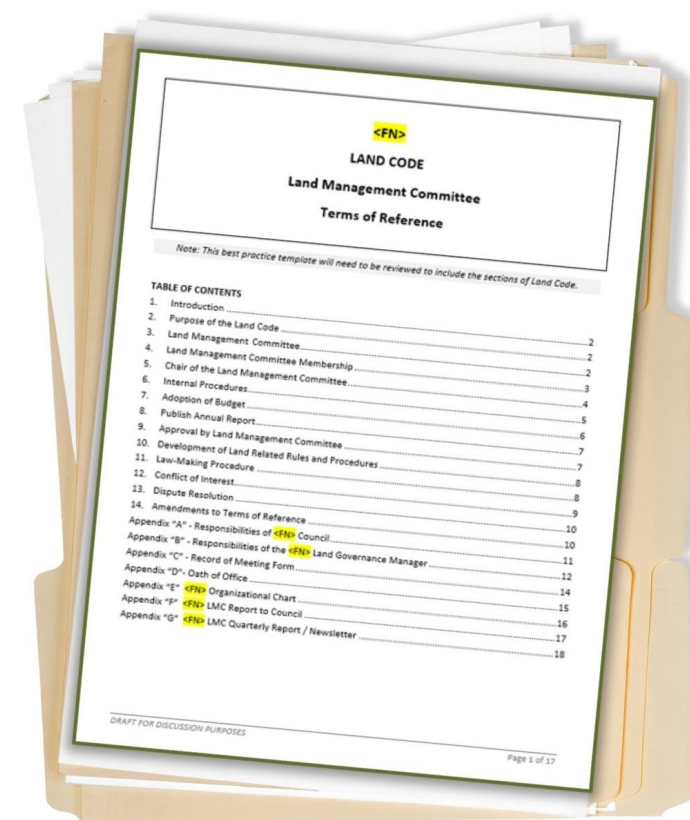
Your lands committee will be unique to your First Nation.



Role of the Lands Committee

A Lands Committee generally supports Chief and Council by:

- Assisting with the development of land administration systems
- Providing advice on matters related to First Nation lands
- Recommending land laws, policies, and procedures
- Supporting or overseeing community engagement, meetings, and votes



Role of the Lands Staff

Lands staff or the Lands Manager typically support the Lands Committee by:

- Providing technical and administrative support
- Preparing reports
- Identifying what decision/recommendation is needed from the committee
- Supporting implementation of land laws and procedures
- Coordinating meetings, engagement activities, and follow-up actions

Building the Lands Committee

Check your Land Code & Terms of Reference

Who is eligible to serve on the committee?

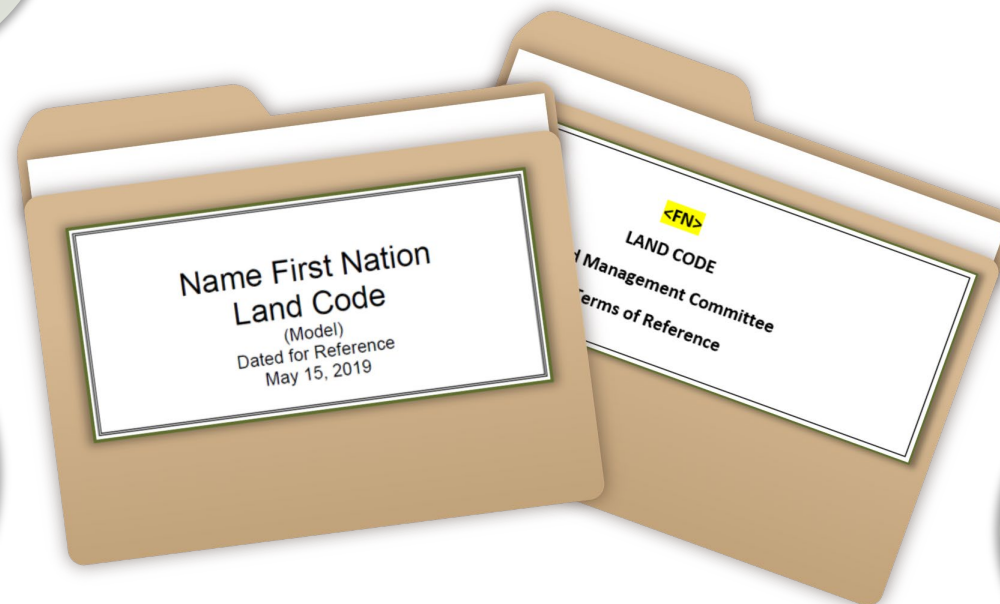
Are members appointed or elected?

Who is responsible for recruitment/building the committee?

Does the committee require a balance of voices, knowledge, and experience?

How many members should serve on the committee?

What is the length of each term?



Who is responsible for recruitment or building the Lands Committee?

Who is eligible to serve on your Lands Committee and how long is the term?



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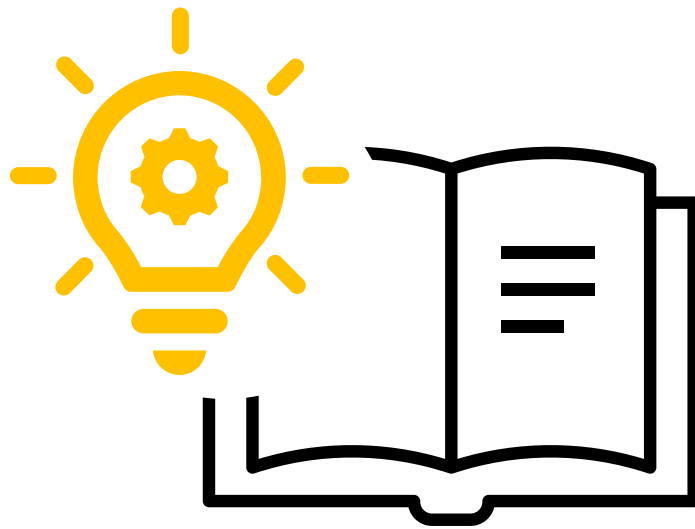
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Committee Recruitment Considerations

THINK ABOUT...

- Obtaining representation from different groups within the community
- Interest in land governance and community engagement
- Relevant skills, knowledge, and lived experience
- Availability and commitment to participate

What knowledge, skills, or experiences would benefit a Lands Committee?

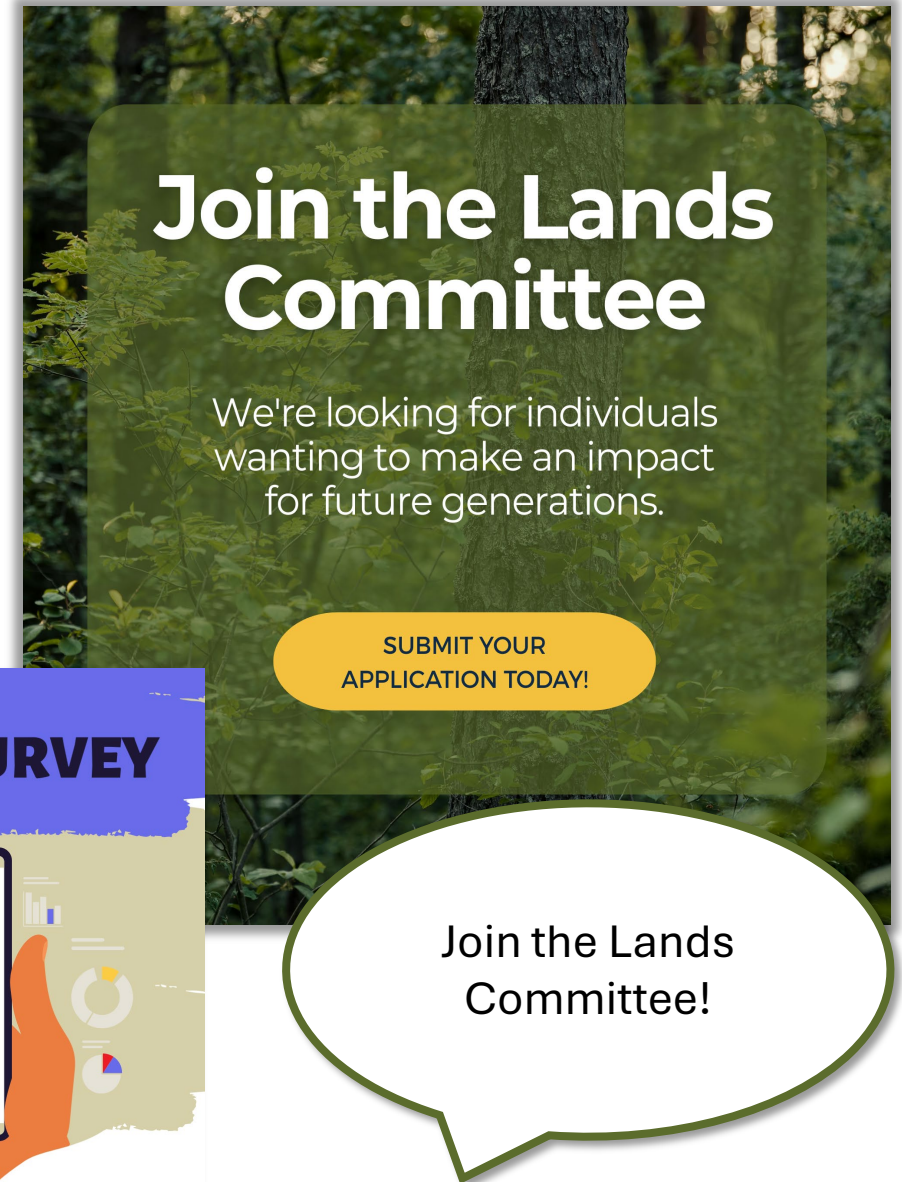


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Tools for Recruitment

- Surveys
- Posters & community notices
- Expression of Interest submissions on website
- Community callouts & announcements
- Posts on social media
- Use of QR codes



What methods does your community use to recruit committee members?



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In your experience, where do you find committee members need training or support?



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Supporting Committee Training Gaps

The table below outlines areas where committee members may need additional training or support and suggests resources that can be used to meet those needs.

If support is needed with...	Suggested Training Support
Understanding the purpose of the Framework Agreement and the Land Code	A high-level overview of the Framework Agreement and duties under Land Code (presentation or handouts)
The roles of Council, Lands staff, and the committee	Terms of Reference, governance/organization charts, decision-making flow chart
Committee procedures during meeting and decision-making	Terms of Reference, decision-making flow chart
Knowing when the committee is required to provide recommendations or input on projects	Terms of Reference, overview of key projects (Land Use Plan, Environmental Management Plan, etc.)
Common land governance terms	Glossary of Terms and Acronyms list
Finding and discussing relevant sections of the Land Code when discussing land matters	Land Code Authorities Chart exercise, Annotated Land Code

Supporting Committee Training Gaps

The chart below outlines some of the learning tools and resources that may be used to fill in a specific training gap.

If support is needed with...	Suggested Training Support
Critical Thinking & Judgement • Thinking through issues before making recommendations • Asking thoughtful questions to better understand proposals/situations • Considering impacts on the whole community • Weighing short-term and long-term implications	• Courses on design or strategic thinking • Professional management or leadership courses
Time Management • Preparing for meetings (reviews materials in advance) • Attending meetings regularly and participating actively • Managing time effectively during discussions	• Use of structured agendas • Use of visual timers

Supporting Committee Training Gaps

If support is needed with...

Suggested Training Support

Communication Skills

- | | |
|--|--|
| <ul style="list-style-type: none"> • Sharing ideas, questions, and concerns • Practicing active listening • Explaining decisions or recommendations in plain language • Comfortably speaking in meetings | <ul style="list-style-type: none"> • Public speaking courses or clubs such as Toastmasters • Communication training (providing effective feedback, etc.) |
|--|--|

Collaboration & Teamwork

- | | |
|--|--|
| <ul style="list-style-type: none"> • Working respectfully with other committee members • Valuing different perspectives and experiences • Contributing to group discussions and decision-making | <ul style="list-style-type: none"> • Establish clear roles and goals • Team-building exercises |
|--|--|

Using the Land Code Authorities Chart

Training Gap: Find and use relevant sections of the Land Code when discussing land matters

Learning Tool: Land Code Authorities Chart

Land Code Topic	Section	Action or Decision Required	Who Has Authority?
<i>Lands Office</i>	5	<i>Identify staff positions in the Lands office</i>	<i>Council</i>
	5.2	<i>Specify the scope of delegated authority for management of lands</i>	<i>Council</i>
<i>Lands Committee</i>	6	<i>Establishing the Lands Committee</i>	<i>Council</i>

Other Tools & Resources

 **FIRST NATIONS LAND MANAGEMENT RESOURCE CENTRE**

Training, Mentorship & Professional Development 

Record of Meeting

LANDS COMMITTEE
Record of Meeting
DATE _____

<FN> <Logo> _____

Date: _____ When _____
Location: _____ Where _____
In Attendance: _____ Who _____

AGENDA:

- List issues to be discussed

DISCUSSION:

- Add general points of discussion during the meeting

DECISIONS:

- Add decisions that will move forward as recommendations to admin and/or council

REQUIRES MORE INFORMATION:

- Add questions and/or issues that require more research for future discussion

ROUNDTABLE COMMENTS:

- Include general points of all those in attendance

NEXT MEETING:

Date: _____
Time: _____
Place: _____
Issues: _____
Comments: _____

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Training, Mentorship & Professional Development 

Oath of Office

<FN> <Logo> _____ LANDS COMMITTEE
Oath of Office

I, _____, a duly elected member of the _____
Management Committee, do solemnly swear that to the best of my judgment and ability, I will faithfully
and impartially fulfill, execute and perform my office and duties according to the meaning and intent of
Land Code and the <FN> Land Management Committee Terms of Reference.

(Signature)

Sworn before me this _____ day of _____ 20____

Chief

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Governing Authority Roles & Responsibilities

This Editable template is designed to identify the governing authorities under your Land Code and document their roles and responsibilities. Customize the table to reflect your community's governance structure by adding, removing, or updating rows as needed.

To add more rows, click inside a table and select the + button. Use the notes column to record additional information as needed.

<FN> <Logo> _____

LANDS COMMITTEE
Governing Authority Roles & Responsibilities
DATE _____

Land Code Authority	Role	Responsibilities	Notes
Chief & Council	Law Enacting & Governing Authority	- Ensure due diligence - Transparency & Accountability - Provide political support & direction - Negotiations - Equitable Treatment of all Members - Performance - Reporting to Members - Consulting with Membership - Effective Communications - Good Understanding of Land Code & Land Laws - Strategic Planning based on membership input - Role Model - Government to Government relationship	

What other resources do you think would support Lands Committee members?



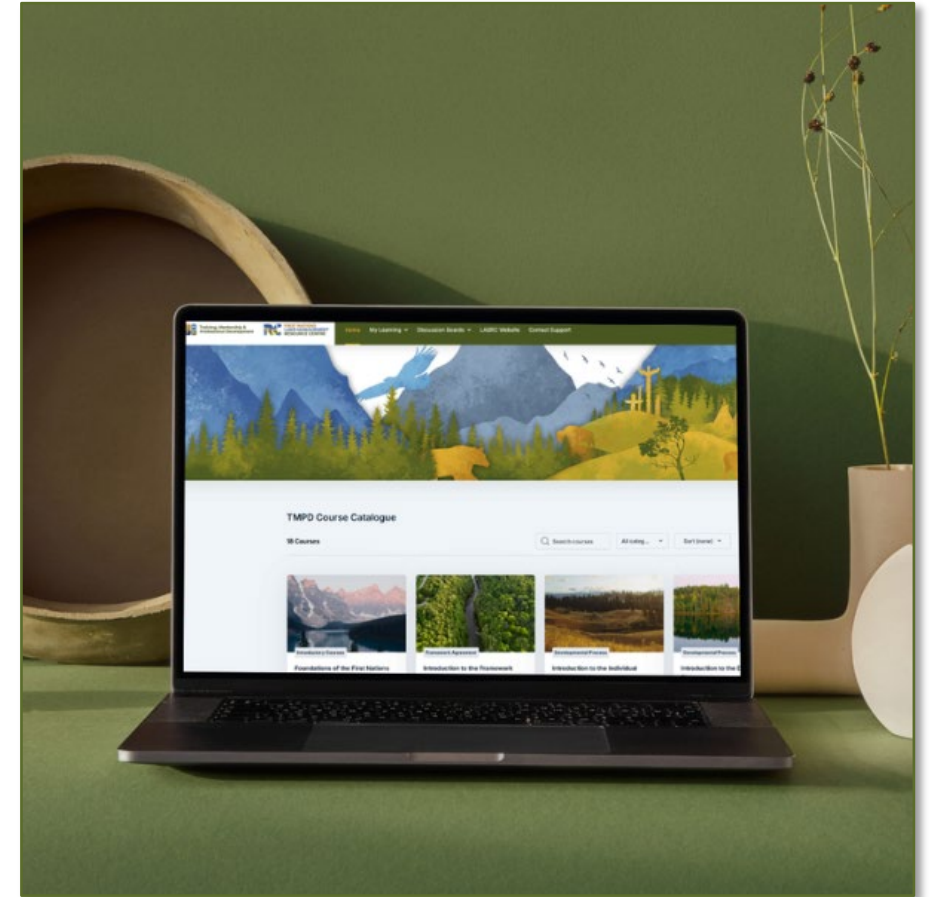
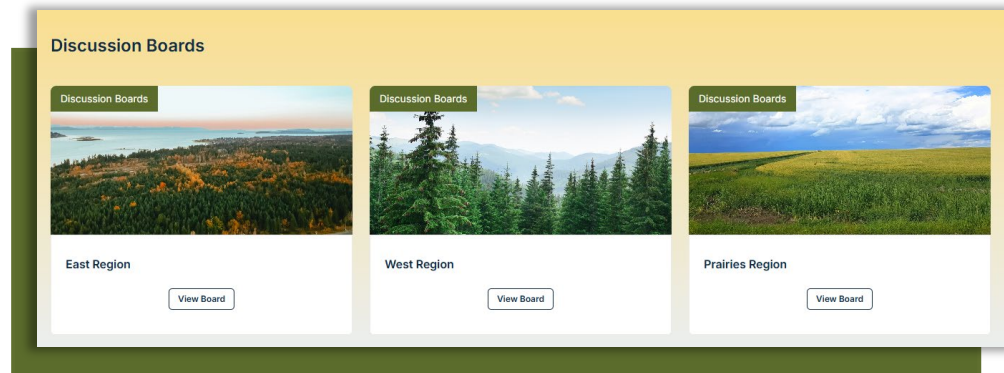
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Tools to Support Training

The TMPD Learning Portal can support Lands Committee Member learning by providing:

- Access to self-paced online courses
- Access to Individual Learning Plans
- The opportunity to participate in regional discussion boards



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☆ L Finish update

LAB LANDS ADVISORY BOARD

RC FIRST NATIONS LAND MANAGEMENT RESOURCE CENTRE

Français

🔍

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About the LAB and RC ▾

Signatory First Nations ▾

Framework Agreement ▾

Support Services ▾

Training and Resources ▾

Events ▾

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Contact Us

LABRC Strategic Business Plan 2023-2028

The Strategic Plan provides an overview of the Framework Agreement, the LAB and RC and outlines the mission, vision, values, goals, and strategic priorities of the organizations. The updated LABRC Strategic Business Plan 2023-2028 is available for review.

READ MORE

2023-2028 LABRC STRATEGIC PLAN

LAB

RC

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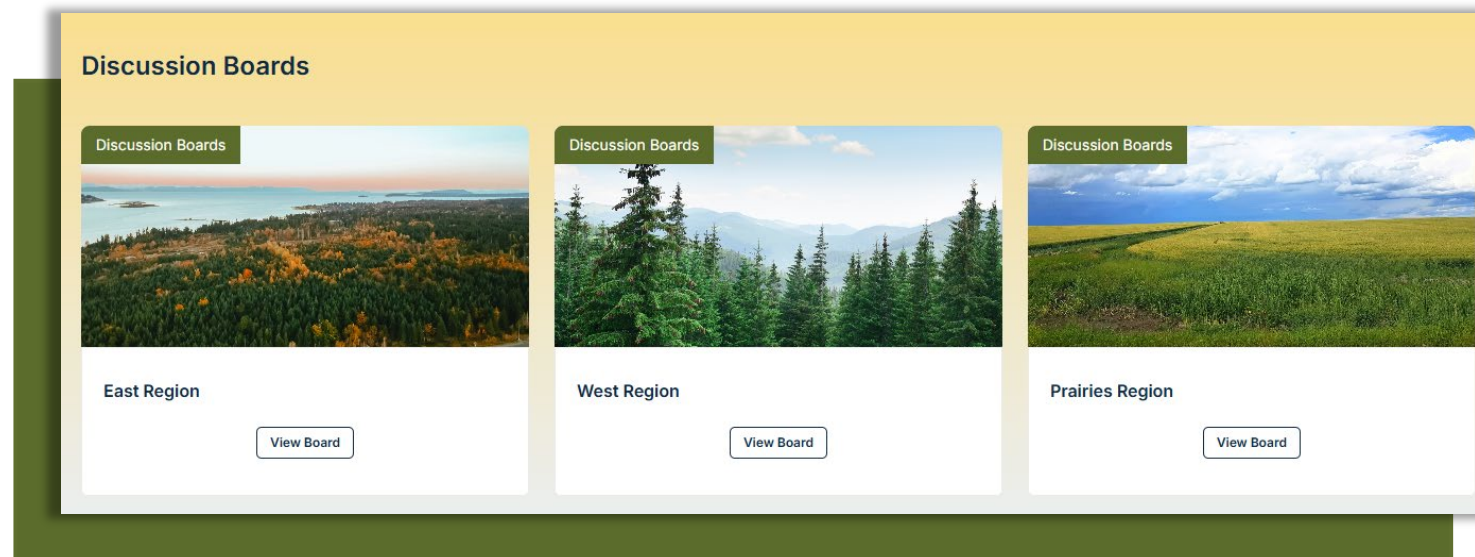
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Try This

Create or sign-in to your TMPD Learning Portal account.

Navigate to the general discussion board and respond to this posted question:

What resources or tools have you found most effective in supporting committee members in your role as a Land(s) Manager?



Supporting the Committee's Review & Recommendation Process

Once the Lands Committee has been established, lands staff continue to play an important role in supporting the committee's ongoing work.

Lands staff can continue to support the committee's review and recommendation process by:

- Explaining the matter being brought forward
- Clearly identifying what recommendation is needed from the committee
- Providing relevant background information and supporting documents



**In your governance structure,
how does the lands department
support the Committee's review
and recommendation process?**



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Supporting Committee Work Planning

In a similar way, lands staff can support committee work planning by:

- Helping the committee identify priorities and upcoming work
- Keeping track of activities that need committee involvement
- Monitoring progress on committee actions
- Scheduling discussions and reviews as projects move forward

Armchair Discussion



Cynthia Robinson

Chairperson, Lands Management Advisory Committee

Ch'íyáqtel (Tzeachten First Nation)



Glenn Archie

Lands Manager

Mishkosiminiziibiing Anishinaabeg (Big Grassy First Nation)



Questions?



Thank you



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LAND MANAGEMENT
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Training, Mentorship &
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