

Solid Waste Management Planning Worksheet



0 Instructions

Complete each section as you move through the solid waste management planning process.

Use the guiding questions to identify any information gaps.

Use your completed worksheet to help draft your Solid Waste Management Plan.

1 Introduction

1.1 Introduction and Purpose

Think about a solid waste management plan and why it is important for your First Nation.

What led to your decision to develop a Solid Waste Management Plan?

(Examples: Population growth, increasing waste volumes, limited landfill space, environmental concerns, community concerns, rising costs, etc.)

The Solid Waste Management Plan for your First Nation plan is being developed in response to...

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1.2 Support and Approval

What information is needed by approvers to support and approve the development of a Solid Waste Management Plan for your First Nation?

1.3 Your First Nation Project Team

*Who is on the project team?
What are the roles & responsibilities of the project team?
Will a consultant be used?*

Team Member	Role

2 Vision & Goals

2.1 Vision Statement

Create a solid waste management vision statement for your First Nation.

An effective vision statement:

- Focuses on future conditions, not processes
- Sets a direction that is ambitious but achievable
- Reflects improvements in how waste is reduced, handled, and managed
- Is specific to the community

2.2 Solid Waste Management Goals and Priorities

What goals and priorities will guide solid waste management planning and decision-making for your First Nation?

Goals

Priorities

2.3 Community Input

What feedback, concerns, priorities, or ideas did your First Nation identify through engagement with the community?

3 Existing Waste Management System

3.1 Existing Plans, Reports, and Available Information

What existing reports, plans, or available information will be reviewed by your First Nation to support development of the Solid Waste Management Plan?



3.2 Community Profile and Growth Considerations

Will you build on your First Nation's existing waste management system and infrastructure considering changing demographics, growth trends, or future developments?

3.3 Current Waste Management Programs and Services

List waste management programs, services, or practices that are currently in place in your First Nation.

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3.4 Existing Infrastructure and Facilities

What infrastructure, facilities, equipment, or systems currently support waste management in your First Nation?

3.5 Waste Audit Findings

What were the findings of the waste audit completed for your First Nation?

4 Current Waste Management Issues

4.1 Identified Issues

What current waste management challenges, gaps, or areas of concern were identified by your First Nation?

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4.2 Gap Analysis Findings

What gaps were identified between current waste management systems and future community needs or goals?

Current Issue	Goal	Gap (what is missing?)
<i>Low community participation in waste management programs</i>	<i>Active community participation in waste management programs</i>	<i>Educational programs</i> <ul style="list-style-type: none">- <i>School programs</i>- <i>Clear signage</i>- <i>Accessible information</i>

4.3 Identified Community Concerns

How did your First Nation consult with the community to identify solid waste management concerns?

5 The New Waste Management Plan

5.1 Selected Waste Management Approach

What was identified as the best solid waste management approach for your First Nation?

5.2 Alignment with Community Priorities

How does the selected solid waste management approach support your First Nation's priorities, goals, or identified needs?

5.3 Feasibility and Implementation Considerations

What areas did the Feasibility Study identify as feasible for the selected solid waste management approach? For Example:

- *Technical*
- *Financial*
- *Environmental*
- *Geographical/Logistical*
- *Operational*
- *Regulatory*
- *Social & Community*
- *Institutional/Capacity*

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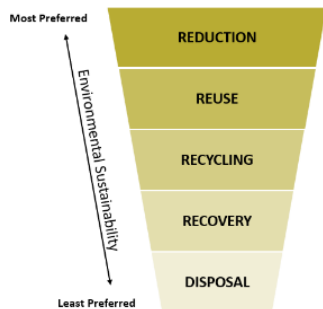
5.4 Partnership Opportunities

Who will your First Nation partner with to increase the feasibility of the selected solid waste management approach?

6 Planning for Implementation

6.1 Implementation Priorities and Actions

What actions or initiatives will your First Nation prioritize to support implementation of the plan?



6.2 Roles and Responsibilities

Who will be responsible for implementing and supporting the identified actions?

Initiative	Action	Team Member(s)
Implement education program across the community	<ul style="list-style-type: none"> - Launch awareness campaign - Conduct workshops and school programs - Install signage and educational materials 	Project Lead Community Partners Capital Projects

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6.3 Implementation Timeline

What is the timeline for implementing the activities leading to the success of your First Nation's selected waste management approach? Identify which activities are short, medium, or long-term.

6.4 Resources and Funding

What funding will be needed by your First Nation to support implementation of your selected waste management approach? Include staffing, infrastructure, partnerships, and other resources.

7 Adoption & Compliance

7.1 Plan Monitoring

How will your First Nation monitor and track progress of implementation over time?

7.2 Annual Reporting

What information will your First Nation review and report on regularly to support implementation and accountability?

7.3 Plan Review and Evaluation

How will your First Nation track progress through review and evaluation?

Activity	Review Frequency	Evaluation Method
Community education program	Every 12 months	Community survey

7.4 Plan Amendments and Updates

How will your First Nation use the information gathered through review and evaluation to make amendments to the plan over time?
