First Nation Land Registry Policies and Procedures

Presented to BC Links to Learning

December 2-4, 2024





Agenda

- Introduction
- >>> Framework Agreement
- >>> Land Registries Overview
- >> FNLRS Regulations
- >>> Registry Forms and Uses
- Policies and Procedures
- >>> Training
- Questions and Discussion





Today's Presenter

HEATHER MCINTYRE FIRST NATION SUPPORT SERVICES BC





First Nation Land Registry

FRAMEWORKAGREEMENT





FRAMEWORK AGREEMENT

- Is a government-to-government agreement between First Nations and Canada.
- Gives First Nations the power to enact land laws and grant interests and licenses on First Nation land.
- >> Expanding First Nations' control over land governance.



Replaces 44 land managementrelated sections of the *Indian Act*.

2024

Restores First Nations land governance.

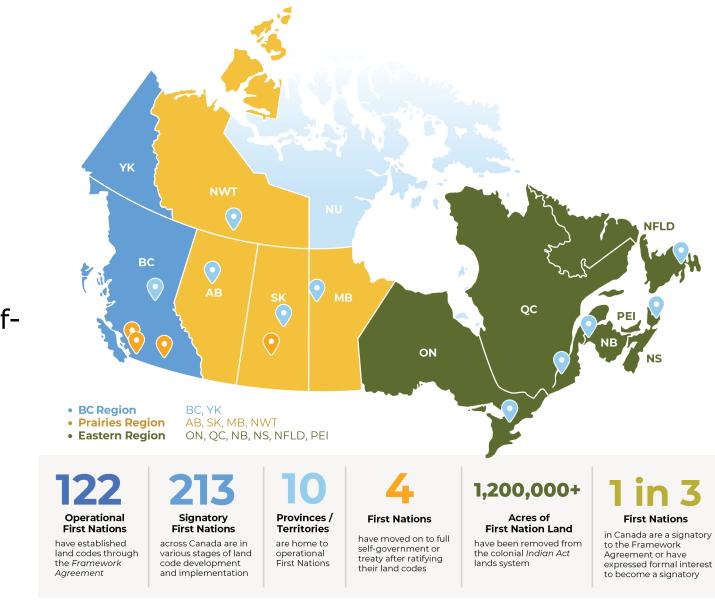
1996

Canada no longer has the power to manage or administer First Nations lands.



BC Facts & Figures November 2024

- 88 Signatories
- 29 Developmental
- 59 Operational including 3 Self-Governing
- Approx 41% of all signatory nations are in BC





First Nation Land Registry

LAND REGISTRIES







Land Management – Indian Act vs. Land Code

INC	DIAN ACT	FA	& LAND CODE
}>	ILRS – ISC approval	>>	FNLRS – FN approval
}>	No Registry Regulations	>>	Registry Regulations
>>>	Council may (with the approval of the Minister) negotiate leases up to 99 years	>>>	Council approves leases and other interests in accordance with the rules of the Land Code
>>	Council may use the land for development or other uses without the consent of the membership	>>>	Council makes decisions according to a Land Use Plan, created in accordance with the Land Code
}>	Council may grant land interests or uses to family members, themselves or friends	>>	Land Codes contain conflict of interest provisions that apply to existing interests and any new ones granted
>>	Council is accountable to the Indigenous Services Canada	>>	Council is accountable to the membership
}>	Membership cannot appeal a decision of Council	>>	Dispute resolution occurs in accordance with what is in the Land Code



Land Registries

Indian Act Indigenous Service Canada

* Indian Act

LAND REGISTRY SYSTEMS



ILRS Indian Lands **Registry System**

Framework Agreement

First Nation Self-Government over Reserve Lands



Agreement on First Nation Land Management (signed in 199 Amendment #1 1998 Amendment #2 1998 Amendment #3 2002 Amendment #4 2007 Amendment #5 2011 Amendment #6 2018

Text of the Framework

Comprehensive Self-Government & Modern Treaty Agreements





First Nation Lands Registry System

SGFNLRS



First Nation Lands Registry System





Indian Lands Registry (ILRS) Public Site





ILRS Public Registry

https://services.aadncaandc.gc.ca/ilrs_public/home/home.as px?lang=en

>> Public ILRS Registry



Indian Lands Registry System (ILRS)

Please read and acknowledge the Privacy Notice and Acceptable Use Policy below before proceeding into the Lands Registry System.

Privacy Notice

By entering this system, I acknowledge the following:

• I understand that all personal information I provide in this system is protected under the Privacy Act.

By agreeing to the terms of this Notice and Policy, I understand I am contributing the following personal information:

- My contact information, that I enter and update myself, that will be visible to other users of the system.
- Audit Trail information on my activities on the system, which is automatically collected on all system actions, and visible to the system manager and other administrators of the system.
- Session cookies may be stored on my workstation to enable the secure service to recognize me throughout the course of a particular session. These cookies are no longer used after my session is complete (i.e., I have logged off or disconnected.)

I understand that any personal information collected through these means will be used only for the following purposes:

- To comply with basic records and information management policies of the department for effective record keeping.
- To provide support to me and other participants on the system in the case that we encounter technical or other problems using the system.
- To enable the project administrator to moderate work processes and monitor for inappropriate use of the service.

I understand that all information I provide through my contributions to the AANDC Land Registry will be stored on an AANDC server and the records will become the property of AANDC. The records will be managed according to departmental information management policies. This includes all applicable Privacy and Access to Information legislation. The records will be retained for the life of the Registry.

Acceptable Use Policy

I also agree to abide by the following Acceptable Use Policy:

- The AANDC Land Registry is for authorized business use only.
- The system may be accessed by authorized participants only.
- Participants will protect and not share their credentials (user ID, password, etc.) with others or allow records of their credentials to be viewed by unauthorized individuals.
- Information registered in the system is public information. Participants agree to not enter private or confidential information in the system.
- Participants will protect and manage information obtained from the system to prevent unauthorized use.
- Participants will access the service from personal or organizational workstations that are not intended for public use. This is intended to reduce the likelihood that user credentials or other sensitive information could be cached on the workstation and accessed by unauthorized individuals.





ILRS Public Registry

- Search Instruments
- >>> Search Evidence of Title
- Search Land
- >>> Tables
- >> Reports
- >>> eRIP/CLSS

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- >>> No Access to Documents or Privacy Act Protected Information
- >>> Cannot Register new Documents



Reports

>> Four Reports Available

Home	Search Instruments	Search Evidence of Title	Search Land	Tables	Reports			
					🔀 Contact Us	eRIP/CLSS	Help	Logout

Reports

	[No Title]
Report	Description
Band-Reserve	Information on Bands and Reserves.
Parcel Abstract Report	Provides detailed chain of title information pertaining to a specified parcel of land.
Instrument	Detailed information on Instruments.
Reserve General Abstract	List of historical/current Instruments by Reserve.



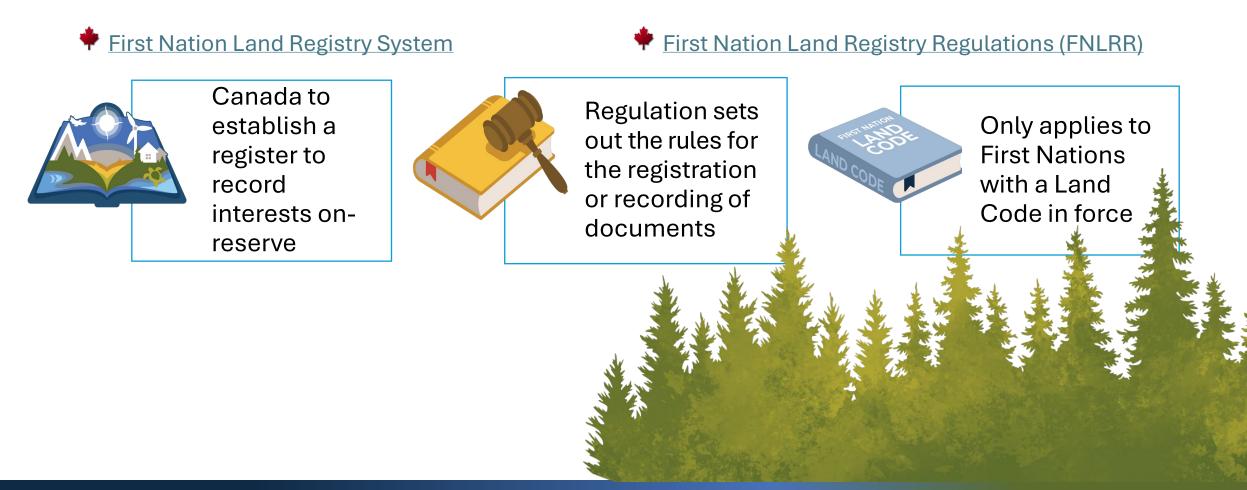


First Nation Land Registry (FNLRS)





FNLRS Background





Training, Mentorship & Professional Development

First Nation Land Register











>>> Backed by Regulations

Priority Based



Provides For Instant Registration



Dual Authentication Secure Login



CITRIX Access Form

- Application to ISC
- Applicant Details
- Select Level of Access
- Citrix FNLRS Training
- First Nation Approval







First Nation Land Registry System (FNLRS) CITRIX ACCESS FORM

APPLICANT

To be completed by persons that require special access to the FNLRS via Citrix:

Applicant already has a Citrix account and some level of access to ILRS, FNLRS, or SGFNLRS. If checked, provide the email associated with your Citrix account:

The following should only be information related to your Company/Organization/Band Office. No personal information should be entered on this form.

Bu sine ss Name	
Bu siness Address	
Applicant Name	Title
Business Email	Business Phone
Date	Signature

- Read-Access (Redacted) Allows user to; search for and view instrument records, run reports, and view and download documents where personal and sensitive information has been redacted
- Read Access (Protected-B) Same access as above plus, allows user to search for and view instrument records, run reports, and view and download un-redacted Protected-B documents. Requires applicant to coordinate with First Nation to complete the "First Nation Approval" section below
- Write-Access/Initiate Same access as above plus, allows user to create new instrument records and progress them to the initiated stage by entering data and uploading documents. Require sapplicant to coordinate with First Nation to complete the "First Nation Approval" section
- CITRIX FNLRS Training All First Nation users should have access for capacity-building sessions (HQ/RC)

Note: If Applicant does not need access to the above options, they can create their own account to access reports and searches through the ILRS Public Site: http://services.aadnc-aandc.gc.ca/ILRS Public

FIRST NATION APPROVALS

Special access to FNLRS requires approval from a First Nation that has lands managed under the FNLM act. Applicants may not approve their own access.

First Nation Name

Address	
Approver Name	Title
Office Email	Office Phone
Date	Signature

SUBMIT TO

ISC/CIRNAC - IT Service Desk Toll Free 1-866-795-6465 E-mail sti-its@sac-isc.gc.ca_cc: SoutienSystemeTerres-LandsSystemSupport@sac-isc.gc.ca; kara.zemel@labrc.com

FNLRS Home Page

- >>> Home Page
- >>> Search
 - Instruments
 - >> EOT
 - >>> Land
- >>> Reports
- >>> eRIP/CLSS

boriginal Affairs and Affaires autochtones et Canada hern Development Canada Développement du Nord Canada **First Nation Land Register** www.aadnc-aandc.gc.ca Français eRIP/CLSS Contact Us aadnc-aandc.gc.ca Help INSTRUMENTS EOT LAND REPORTS HEATHER MCINTYRE SYSTEM MAINTENANCE HOME MY SAVED SEARCHES HIDE 🔀 SYSTEM MESSAGES HIDE 😵 MY INBOX HIDE 🔀 INBOX HIDE 🔀 Date Modified: 2011-10-05 Important Notices Top of Page v: 1.2.7.2

- Access registered documents and Privacy Act protected information
- >>> Submit applications to register new instruments



FNLRS Public Registry

- >>> Reports Search
 - Band-Reserve
 - EOT/Lawful Possessor
 - Instrument Report
 - >>> Online Activity Report
 - >> Parcel Abstract Report
 - >>> Reserve General Abstract

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First Nations Land Registry

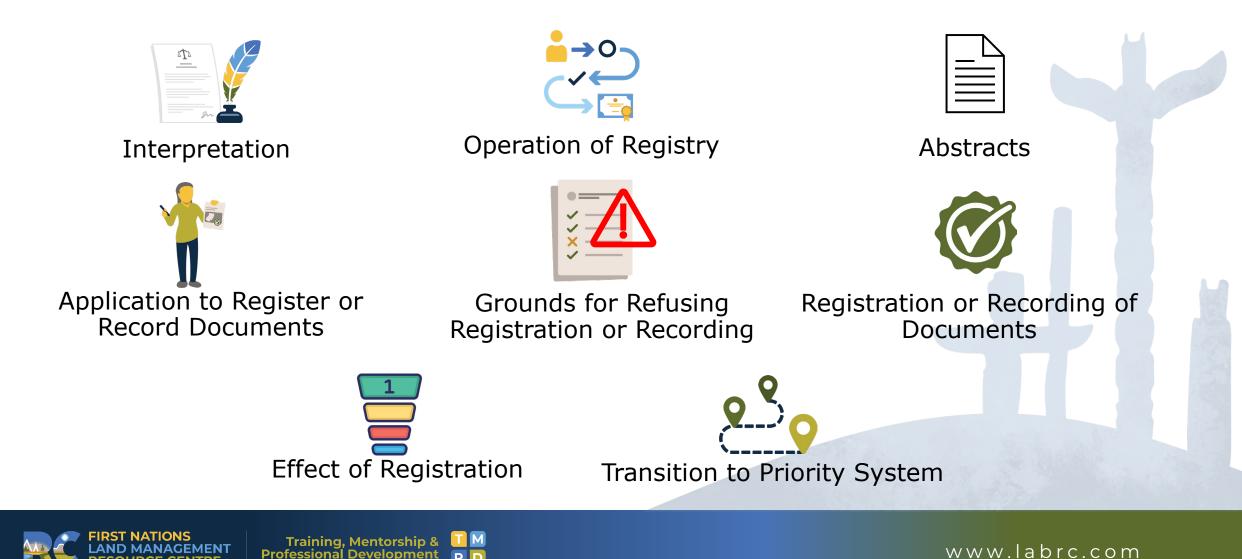
FNLRS REGULATIONS







First Nations Land Registry Regulations



First Nations Land Registry

POLICY AND PROCEDURES





Policy and Procedures Manual

- >>> Template draft available that can be customized to your Nation
- >>> Outline and Define Policies and Procedures relating to:
 - >>> Fees and Forms
 - Checklists and Administrative Forms
 - Transfers on Death
 - Transfers and Assignment of Interests CP
 - >>> MRP Forms
 - Land Status Report

Survey Process



First Nations Land Registry

REGISTRY FORMS AND USES





Land Registry Forms



Land Registry Forms



Registry Form Templates

- >> 01 CP Allotment
- >>> 01A Transfer of Interest
- >>> 01B Estate Transfer

- 3 02 General Instrument
- 3 Mortgage
- >>> 04 Other Registerable Instruments
- >> 01C Request for Replacement of Title >> 05 Executions Continued
- D1D Registration of Unencumbered FN Lands
- 3 06 Council Consent
- >> 07 Affidavit of Witness



01 – CP Allotment

- >> Form to grant a CP or Allotment to a member.
- >>> Two variations of this form.



INSERT LOGO	Land Code Registratio	ns		APPROVED AS TO THE FOR <fn> PURSUANT TO THE < CODE</fn>	
INSERT LOGO	Form No. 01 – CP Allo	tment	-	Signature:	
				Date:	
				VersionCor	ntrol-NOV-2024
1. AUTHORITY					
the <mark><fn></fn></mark> Lan (b) The Council of lawful posses (c) <mark><fn></fn></mark> makes	d Code, 2019. of the <mark><fn></fn></mark> approve and conse ssion to the transferee(s). no representation or warranty	o grant an interest in <fn> Lands ant to the creation and granting o for the assessed value or enviror ESCRIPTION(S) OF LAND:</fn>	f an allotment of <mark><fn></fn></mark> Lands	described in this form w	
PIN(s)	Legal Description(s)	Plan No.(s)	Reserve Nam	e & No (s)	-
		Flatt NO.(S)	Kesel ve Ivalli	e & NO.(S)	
3. INSTRUMEN					
□ Agreem □ Other:	ent				
5. TRANSFERO	R(S)				
Name(s)	1(0)	Postal Address(es) and postal	code(s)		
<fn> First Natio</fn>	DN, 111 <mark><fn></fn></mark> Street, <mark><fn></fn></mark> , NS	B1S 2M9			
6. TRANSFERE	E(S)				
Name(s)		Postal Address(es) and postal	code(s)	C <fn> Member(s)</fn>	
				 As Joint Tenants Tenants in Comm with a(n) 	non, interest
7. CONDITION	S				
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8. APPROVAL	AND CONSENT				
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Council of <mark><f< mark=""></f<></mark>	N> this day of	, 20			
			Chief		
Councillor		Councillor	Counci	llor	
Councillor		Councillor	Counci	llor	
Councillor		Councillor	Counci	llor	
Councillor		Councillor	Counci	llor	
Councillor		Councillor	Counci	llor	



01 – CP Allotment

- >> Form to grant a CP or Allotment to a member.
- >>> Two variations of this form.



INSERT LOGO	[FIRST NATION]					[LANDS TIT	AS TO THE FORM I [LE] PURSUANT TO [ION] LAND CODE	
INSERT LOGO	[FIRST NATION] Lands Reg	gister				Signature:		
	Form No. 01					Date:		
					1		VersionControl-	VOV-2024
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1. APPLICATI	ION :(Name, address, phone number an	d signature of	applicant, ap	oplicant's sol	licitor or agent)			
[NAME] [ADDRESS Phone:]							
				Sign	nature of Applicant, Applica	nt's Solicitor	or Agent	
2. PARCEL IDEI PIN	NTIFIER(S) AND LEGAL DESCRIPT LEGAL DESCRIPTION	ION(S) OF L	AND:					
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3. CONSIDERA	TION:							
\$1.00 and	other good and valuable consid	eration						
4. TRANSFEROF	R(S):							
[FIRST NA	TION], [ADDRESS]							
5. INSTRUMI								
	reement Transfor							
	ate Transfer her (specify): <u>Certificate of Posse</u>	ssion or All	lotment N	o.				
	REE(S): including occupation(s), p				de(s)			
					(-)			
[NAME] [ADDRESS]							
	DN(S): The transferor(s) accept(s) the ab n in the land described in Item 2 to the t		ation and uno	derstand(s) t	hat this instrument operat	es to transfer	the Allotment or C	ertificate
Offi	icer Signature(s)	EXE	CUTION D	ATE	Tra	nsferor(s) :	Signature(s)	
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					Chief			
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As to all the sig	gnature of the Transferor(s)				Councillor			
					Councillor			
					Councillor			
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OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996 c 124 to take affidavits for use in British Columbia and certifies that there has been compliance with the [First Nation] Land Code.



Councillor

01A - Transfer of Interest

>>> Transfer an interest from one member to another member

Sale

- >>> Transfer of a full or partial interest
- >>> Transfer to family member
- Add/change a fractional interest holder

INSERT	SENZ					<fn> PURSUANT CODE</fn>	TO THE <mark><fn></fn></mark> LAND
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						Versio	nControl-NOV-2024
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Name of Applica	ant:				Date:		
				Phone			
		DECODIDETION (C)	05148	Email Add	ress:		
2. PARCEL ID PIN(s)	ENTIFIER(S) AND LEGAL Legal Description(s)	. ,	an No.(s)		Reserve Nam	- 8: No (c)	
FIN(S)	Legal Description(s)	F	an NO.(S)		Reserve Name	e & NU.(S)	
3. INSTRUME	INT			4. CONSIE	ERATION		
Agree					, if applicable \$		
Other	:						
5. TRANSFER	OR(S)			•			
Name(s)		Postal Add	lress(es) a	and postal code	e(s)	<fn> Membe</fn>	r(s)
						As Joint Tena Tenants in Co	
						with a(n)	mmon, interest
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Name(s)	22(0)	Postal Add	lress(es) a	and postal code	e(s)	<fn> Membe</fn>	r(s)
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OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C 1996 c 124 to toke affidavits for use in British Columbia and certifies that you have verified the identities of the signatories.



www.labrc.com

APPROVED AS TO THE FORM BY THE

01B - Estate Transfer

>> From an estate to the heirs



INSERT	<mark><fn></fn></mark>					APPROVED AS TO THE FORM BY THE <proved as="" by="" form="" the="" the<br="" to="">APPROVED AS TO THE FORM BY THE CODE</proved>
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PIN(s)	Legal Description(s)		Plan No.(s)		Reserve Nar	ne & No.(s)
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Estate 1					, if applicable: \$	
Other:						
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Name of the Dece						Contempor
						CP or Allotment No.
6. TRANSFERE	E(S)				T	_
Name(s)		Postal A	ddress(es) ar	nd postal code	(s)	<fn> Member(s)</fn>
						 As Joint Tenants Tenants in Common,
						with a(n) interest
7. DECLARATIO	ON				I	
information I pro (1) The information I pro (2) I acknowledg (3) I agree to co Land Code o (4) I acknowledg transactions (a) bears ai complie (b) are resp; (c) shall, in (i) is val or (v) w 8. EXECUTION	r related <fn> Laws; ge that neither <fn> nor any <fn : ny responsibility for determining ed with; ponsible for ensuring the validity any way, be responsible or liable (ill y made; (ii) complies with the iill ye accepted for registration or</fn </fn></fn>	pplication for form is correc- ek independe and am not aw Councillor, o whether lega and accuracy e for ensuring e for ensuring ercording.	registration a ct; are of any co employee or I interests su of anything s that a docun	as well as resu re; inflict between contractor inv bmitted for re; submitted for r nent or instrum plies with the F	Iting in other legal of the proposed regis- rolved in registering gistration are in goor registration; or nent which affects - iederal Regulation; Transfor Executor	
	[Print Name]					

FIRST NATIONS LAND MANAGEMENT RESOURCE CENTRE



01C - Request for Replacement of Title

>>> Updating a pre-land code title.



INSEF			CODE
LOG	O <pre></pre> <pre></pre> <pre></pre> <pre>O</pre> <pre></pre>	egistrations	Signature:
	Form No. 01C – Re	quest for Replacement of Title	Date:
			VersionCon
1. APPLI			
Name of A	opplicant:	Phor	Date: ne No.:
		Email Ad	
2. INTER	EST HOLDER(S)		
Name(s)	• •	Postal Address(es) and postal co	de(s) 🔲 <fn> Member(s)</fn>
			_
			As Joint Tenants
			with a(n)
3. REQU	EST		
		registered in lawful possession of the land d suant to section 20 of the <i>Indian Act</i> being is Plan No.(s)	escribed below pursuant to <mark><fn></fn></mark> Land Code or ssued as follows: Reserve Name & No.(s)
AND ACKN	IOWLEDGE that the above parcel of	of land is now shown as:	
AND ACKN PIN(s)	IOWLEDGE that the above parcel o	of land is now shown as: Plan No.(s)	Reserve Name & No.(s)
PIN(s) AND REQU	Legal Description(s) JEST that new evidence of titles be		
PIN(s) AND REQU	Legal Description(s) JEST that new evidence of titles be IRATION	Plan No.(s)	
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<FN>

APPROVED AS TO THE FORM BY THE

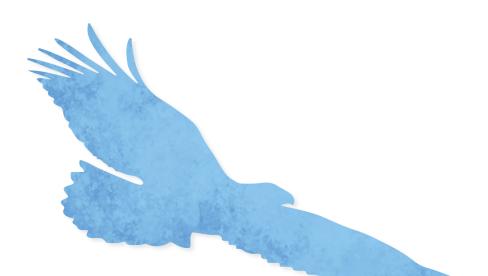
www.labrc.com

EN> PURSUANT TO THE CEN> LAND



01D – Registration of Unencumbered FN Lands

>>> Creating a PIN in the Registry for a new parcel.



INSERT	<fn></fn>	APPROVED AS TO THE FORM BY THE <mark><fn></fn></mark> PURSUANT TO THE <mark><fn></fn></mark> LAND CODE
LOGO	<fn> Land Code Registrations</fn>	Signature:
	Form No. 01D – Registration of Unencumbered <fn> Lands</fn>	Date:
		VersionControl-NOV-2024

WHEREAS <FN>Lands in the Province of <mark>British Columbia</mark> have been set apart by His Majesty the King for the use and benefit of <FN>;

WHEREAS the <FN> has taken over control and management of <FN> reserve lands and resources pursuant to the *Framework Agreement on First Nation Land Management* and has enacted <FN> Land Code effective the ____ day of ____, 20____;

WHEREAS the Council of the <<u>FN></u> acknowledges that the following are unencumbered parcels of band land located on <<u>FN></u> land, known as:

 LOT # 	PLAN #	IR #	 LOT # 	PLAN #	IR #
 LOT # 	PLAN #	IR #	 LOT # 	PLAN #	IR #
 LOT # 	PLAN #	IR #	• LOT #	PLAN #	IR #

BE IT HEREBY RESOLVED AND AGREED that the Council of the <<u>FN></u> approve and consent to the following request that the Registrar is to create unique Parcel Identification Numbers (PIN) for <<u>FN></u> Lands within the First Nations Land Registry in accordance with its rights under Section(s) _____ of the <<u>FN></u> Land Code.

This resolution is supported by the undersigned and passed this _____ day of ______, 20____.

Quorum of Council: ____

Chief

Councillor

Councillor

......

Councillor

Councillor

Councillor

Councillor

Councillor



Training, Mentorship & 🔲 M Professional Development P D

02 - General Instrument

- >> Non-Member interests
- >> Non-Member interests on CP lands



INSERT LOGO FN> Land Code Registrations Form No. 02 – General Instrument 1. APPLICATION Name of Applicant: Date: Phone No.: Email Address: 2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s)	CODE Signature: Date: VersionControl-NOV-2024
<fn> Land Code Registrations Form No. 02 – General Instrument 1. APPLICATION Name of Applicant: Phone No.: Email Address: 2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s)</fn>	Date: VersionControl-NOV-2024
1. APPLICATION Name of Applicant: Phone No.: Email Address: 2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s) Plan No.(s) Reserve N	VersionControl-NOV-2024
Name of Applicant: Date: Phone No.: Email Address: 2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s) Plan No.(s) Reserve M	
Name of Applicant: Date: Phone No.: Email Address: 2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s) Plan No.(s) Reserve M	Jame & No. (c)
Phone No.: Email Address: 2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s) Plan No.(s) Reserve M	Jame & No. (c)
2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND: PIN(s) Legal Description(s) Plan No.(s) Reserve M	Jama & No. (c)
PIN(s) Legal Description(s) Plan No.(s) Reserve 1	Jame & No. (s)
	Jame & No. (c)
	varie oc NU.(S)
3. NATURE OF INTEREST	
Description (Type of Interest & Registration No.)	
4. TERMS: Part 2 of this instrument consists of (select only one)	
Lease Permit Agreement	
Sublease Easement Discharge	
Assignment Right of Way Other:	
5. TRANSFEROR(S)	
Name(s) Postal Address(es) and postal code(s)	
6. TRANSFEREE(S)	
Name(s) Postal Address(es) and postal code(s)	
7. DECLARATION By my signature below, I hereby make this solemn declaration, and acknowledge that any error or misrepreduction.	econtation in this application or the
information I provide could result in voiding this application for registration as well as resulting in other leg	the second s
(1) The information contained in this application form is correct;	
(2) I acknowledge that I have been advised to seek independent legal advice;	
(3) I agree to comply with the <fn> Land Code and am not aware of any conflict between the proposed re Land Code or related <fn> Laws;</fn></fn>	egistration and any provision of the <fn></fn>
 (4) I acknowledge that neither <<u>FN></u> nor any <<u>FN></u> Councillor, employee or contractor involved in register 	ing Interests, documents, instruments or
transactions:	
(a) bears any responsibility for determining whether legal interests submitted for registration are in	good standing or the terms have been
complied with; (b) are responsible for ensuring the validity and accuracy of anything submitted for registration; or	
 (c) shall, in any way, be responsible or liable for ensuring that a document or instrument which affect 	ts or purports to affect <fn> Lands:</fn>
(i) is validly made; (ii) complies with the <fn> Land Code; (iii) complies with the Federal Regulation</fn>	n; (iv) should be registered or recorded;
or (v) will be accepted for registration or recording.	
8. EXECUTION(S)	
Officer Signature(s) EXECUTION DATE Pa	arty(ies) Signature(s)
2000/ MAM CC	
YYYY MM DD	[Durbert Nieure 1]
	[Print Name]
YYYY MM DD	[Print Name] [Print Name]



Training, Mentorship & Professional Development D D

03 - Mortgage

>>> Registration of a mortgage interest



INSERT	SIL				CODE
LOGO	<fn> Land Code Reg</fn>	gistrations			Signature:
	Form No. 03 - Morte	gage			Date:
					VersionControl-NC
1. APPLICATIO					
Name of Applicant	:			Date: Phone No.:	
			F	mail Address:	
2. PARCEL IDEN	NTIFIER(S) AND LEGAL	DESCRIPTION			
PIN(s)	Legal Description(s)		Plan No.(s)	Reserve	Name & No.(s)
3. INTEREST M	ORTGAGED				
	of Interest & Registration N	0.)			
	(S) [MORTGAGOR(S)]	,			
Name(s)	(o) [montakdon(o)]		Postal Addres	ss(es) and postal code(s)	
	MORTGAGEE(S)]				
5. LENDER(S) [Dentel Address	ss(es) and postal code(s)	
5. LENDER(S) [I Name			Postal Addres		
Name 6. MORTGAGE		ge terms attached			schedule annexed to this mortgage
Name 6. MORTGAGE Part 2 of this mort	gage consists of the mortga	ige terms attached			schedule annexed to this mortgage
Name 6. MORTGAGE Part 2 of this mort 7. DECLARATIC	gage consists of the mortga	-	l and any addition	al or modified terms in a :	
Name 6. MORTGAGE Part 2 of this mort 7. DECLARATIC By my signature bi information I prov	gage consists of the mortga DN elow, I hereby make this sol ide could result in voiding th	emn declaration, his application for	and any addition and acknowledge registration as we	al or modified terms in a :	schedule annexed to this mortgage esentation in this application or the gal consequences. I declare that:
Name 6. MORTGAGE Part 2 of this mort 7. DECLARATIC By my signature b information I prov (1) The informat	gage consists of the mortga DN elow, I hereby make this sol ide could result in voiding th ion contained in this applica	emn declaration, his application for ation form is corre	d and any addition and acknowledge registration as we ct;	al or modified terms in a :	esentation in this application or the
Name 6. MORTGAGE Part 2 of this mort 7. DECLARATIC By my signature be information prov (1) The informat (2) acknowledg	gage consists of the mortga DN elow, I hereby make this sol ide could result in voiding th ion contained in this applica e that I have been advised t	emn declaration, his application for ation form is corre to seek independe	d and any addition and acknowledge registration as we ct; rt; rt legal advice;	al or modified terms in a that any error or misrepro that any error or misrepro Il as resulting in other leg	esentation in this application or the al consequences. I declare that:
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Name 6. MORTGAGE Part 2 of this mort 7. DECLARATIC By my signature b information I prov (1) The informat (2) I acknowledg transactions: (a) bears an complie: (b) are resp	gage consists of the mortga DN elow, I hereby make this sol ide could result in voiding th ion contained in this applica that I have been advised t nply with the SFN> Land Correlated <fn> Land Correlated <fn> Laws; e that neither SFN> nor any y responsibility for determined owith; onsible for ensuring the vali</fn></fn>	lemn declaration, his application for ition form is corre to seek independe de and am not aw <fn> Councillor, ning whether lega idity and accuracy</fn>	d and any addition and acknowledge registration as we ct; nt legal advice; are of any conflict employee or contr l interests submitt of anything subm	al or modified terms in a that any error or misrepro ill as resulting in other leg between the proposed ro ractor involved in register ted for registration are in itted for registration; or	esentation in this application or the (al consequences. I declare that: egistration and any provision of the ing Interests, documents, instrume good standing or the terms have b
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Anme 6. MORTGAGE Part 2 of this mort 7. DECLARATIC By my signature b information I prov (1) The informat (2) I acknowledg (3) I agree to cor Land Code or (4) I acknowledg transactions: (a) bears an complie (b) are resp (c) shall, in (i) is vali	gage consists of the mortga DN elow, I hereby make this solide ide could result in voiding ti to nontained in this applica e that I have been advised ti nply with the SFNS Land Con- related SFNS Laws; e that neither SFNS nor any y responsibility for determin d with; onsible for ensuring the vali- any way, be responsible or dly made; (ii) complies with	lemn declaration, his application for titon form is corre o seek independe de and am not aw <fn> Councillor, ning whether lega idity and accuracy liable for ensuring the <fn> Land Co</fn></fn>	and any addition and acknowledge registration as we ct; nt legal advice; are of any conflict employee or contr l interests submitt of anything subm that a document i	ial or modified terms in a that any error or misrepre ill as resulting in other leg between the proposed re ractor involved in register ted for registration are in itted for registration; or or instrument which affect	esentation in this application or the (al consequences. I declare that: egistration and any provision of the ing Interests, documents, instrume good standing or the terms have b
Anme 6. MORTGAGE Part 2 of this mort 7. DECLARATIC By my signature b information I prov (1) The informat (2) I acknowledg (3) I agree to cor Land Code or (4) I acknowledg transactions: (a) bears an complie (b) are resp (c) shall, in (i) is vali	gage consists of the mortga DN elow, I hereby make this sol ide could result in voiding ti on contained in this applica e that I have been advised t mply with the SFNS Land Cor related SFNS Laws; e that neither SFNS nor any y responsibility for determin d with; onsible for ensuring the vali any way, be responsible or I dy made; (ii) complies with II be accepted for registratic	lemn declaration, his application for titon form is corre o seek independe de and am not aw <fn> Councillor, ning whether lega idity and accuracy liable for ensuring the <fn> Land Co</fn></fn>	and any addition and acknowledge registration as we ct; nt legal advice; are of any conflict employee or contr l interests submitt of anything subm that a document i	ial or modified terms in a that any error or misrepre ill as resulting in other leg between the proposed re ractor involved in register ted for registration are in itted for registration; or or instrument which affect	esentation in this application or the fal consequences. I declare that: egistration and any provision of the ing Interests, documents, instrume good standing or the terms have b cts or purports to affect <fn></fn> Land:
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APPROVED AS TO THE FORM BY THE

04 - Other Registerable Interest

- >>> Court orders
- >> Notice of pending litigation
- >>> Marriage, death certificates
- Right of First Refusal, Option to Purchase
- >>> Builder's Liens
- Assignment of Rents
- Tax Certificates

INSERT	<fn></fn>				APPROVED AS TO THE FORM BY THE <mark><fn></fn></mark> PURSUANT TO THE <mark><fn></fn></mark> LAND CODE
LOGO	<fn> Land Code Re</fn>	gistrations			
		er Registerable Instrume	onte	L L	Signature:
	FOTTI NO. 04 - Ottie	i Registerable instrume	ents	Ļ	Date: VersionControl-NOV-2024
1. APPLICATI	ION				versioncontrol-wov-2024
Name of Applic			[Date:	
			Phone		
			Email Add	ress:	
2. PARCEL ID PIN(s)	Legal Description(s)	DESCRIPTION(S) OF LAN Plan No.(s)	D:	Reserve Name	Q N= (-)
r IIV(5)	Legal Description(s)	Fian NO.(5)		Nesel ve Marile	& NO.(S)
3. NATURE O	DF INTEREST				
Description (Typ	pe of Interest & Registration N	10.)			
4. TERMS: *N	lote that some of these intere	sts may not be registerable or	legally binding	g: Part 2 of this instrum	nent consists of (select only one)
10.00	urt Order	Builder's Lien		Tax Certificate	
	tificate of Pending Litigation	Assignment of Rents		Death Certificate	
Rigl	ht of First Refusal	Option to Purchase		Other:	
7. DECLARAT	TION				
information I pr (1) The inform (2) I acknowle (3) I agree to c Land Code (4) I acknowle transactior (a) bears comp (b) are re (c) shall, (i) is v	rovide could result in voiding t nation contained in this applic dge that I have been advised i comply with the <fn> Land Cc or related <fn> Laws; dge that neither <fn> nor any ns: any responsibility for determ lied with; sponsible for ensuring the val in any way, be responsible or</fn></fn></fn>	to seek independent legal advic yde and am not aware of any co y <mark><fn></fn></mark> Councillor, employee or ining whether legal interests su lidity and accuracy of anything : liable for ensuring that a docur n the <mark><fn></fn></mark> Land Code; (iii) comp	as well as resu se; onflict between contractor inv bmitted for re submitted for nent or instrui	ulting in other legal count n the proposed registr volved in registering In egistration are in good registration; or ment which affects or	nsequences. I declare that: ation and any provision of the <fn> terests, documents, instruments or standing or the terms have been</fn>
8. EXECUTIO	N(S)	EVE OUTION D			
		EXECUTION DA	41E	Signat	une of Annellough
					ure of Applicant
		YYYY MM	DD		ure of Applicant



05 – Executions Continued

Supplemental form when extra signatures are required



INSERT	<fn></fn>		<fr CO</fr 	<mark>N></mark> PURSUANT TO THE <mark><fn></fn></mark> LAND DE
LOGO	<fn> Land Code Regi</fn>	istrations	Sig	nature:
	Form No. 05 – Execut		Da	te:
				VersionControl-NOV-2024
1. APPLICAT	ION			
Name of Applie	cant:		Date:	
		Em	Phone No.: ail Address:	
2. PARCEL II	DENTIFIER(S) AND LEGAL D			
PIN(s)	Legal Description(s)	Plan No.(s)	Reserve Name &	No.(s)
3. NATURE (OF INTEREST			
Description (Ty	pe of Interest & Registration No	.)		
	TION			
information I p (1) The inforr	e below, I hereby make this sole			
By my signatur information I p (1) The inforr (2) I acknowld (3) I agree to Land Codd (4) I acknowld transactio (a) bears comp (b) are n (c) shall, (i) is or (v)	e below, I hereby make this sole rovide could result in voiding thi nation contained in this applicati edge that I have been advised to comply with the <fn> Land Code e or related <fn> Laws; edge that neither <fn> nor any < sany responsibility for determini blied with; esponsible for ensuring the valid in any way, be responsible or lia validly made; (ii) complies with t) will be accepted for registratior</fn></fn></fn>	s application for registration as well ion form is correct; seek independent legal advice; e and am not aware of any conflict k :FN> Councillor, employee or contra- ing whether legal interests submitte ity and accuracy of anything submit able for ensuring that a document o he <fn> Land Code; (iii) complies w</fn>	as resulting in other legal conse between the proposed registration actor involved in registering Inter ad for registration are in good sta ted for registration; or r instrument which affects or pur	quences. I declare that: on and any provision of the <mark><fn></fn></mark> ests, documents, instruments or anding or the terms have been rports to affect <mark><fn></fn></mark> Lands:
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OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act, R.S.B.C* 1996 c 124 to toke affidavits for use in British Columbia and certifies that you have verified the identities of the signatories.



APPROVED AS TO THE FORM BY THE

06 - Council Consent

>>> Used when your land code or a law requires consent of Council to grant an interest.

VersionControl-NOV-2024

1. APPLICA	TION			
Name of Appl	icant:		Date:	
			Phone No.:	
		E	mail Address:	
2. PARCEL I	DENTIFIER(S) AND LEGAL	DESCRIPTION(S) OF LAND:		
PIN(s)	Legal Description(s)	Plan No.(s)	Reserve Name & No.(s)	
	OF INTEREST			
Description (T	ype of Interest & Registration N	10.)		
4. CONSEN	T BY <mark><fn></fn></mark> COUNCIL			
In accordance	with Section <#s> of the <fn></fn>	Land Code, the undersigned hereby	consents to the above noted transaction on behalf of the	<fn></fn>
		-	ment or document which still must be submitted for regis	tration
under the <mark><fn< mark=""></fn<></mark>	<mark>l></mark> Land Code and <mark><fn></fn></mark> laws and			
	Officer Signature(s)	EXECUTION DATE	Council Signature	
		YYYY MM D	D	
	[Print Name]		[Print Name]	
	As to the signature(s)			

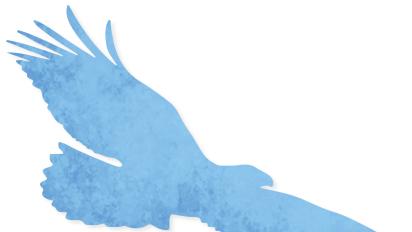
OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996 c 124 to toke affidavits for use in British Columbia and certifies that you have verified the identities of the signatories.

Add Clause # and clause, if applicable
Add Clause # and clause, if applicable
Add Clause # and clause, if applicable
Add Clause # and clause, if applicable



07 - Affidavit of Witness

Use when you use a non-standard form to register an instrument or document that does not include a declaration



					VersionControl-NOV-2024
DECLA	RATION				
I, _		, in <mark><f< mark=""></f<></mark>	<mark>-N></mark> Territo	ry, in <mark><city< mark=""></city<></mark>	>, <mark>British Columbia</mark> , make oath and say:
1.	I was present and saw the instrume	nt duly signe	d by		·
2.	l know the said British Columbia.		_and I bel	ieve that h	e/she is of the full age of majority for the Province of
3.	I am the subscribing witness to the	instrument a	nd I am of	the full age	e of majority for the Province of <mark>British Columbia</mark> .
4.	I verily believe that each person wh	ose signature	e l witnesse	d is the pa	erty of the same name referred to in the instrument.
XECU	TIONS CONTINUED				
	Officer Signature(s)	EXE	CUTION DA	TE	Witness Signature
		YYYY	MM	DD	
	[Print Name] As to the Witness signature(s)	·			[Print Name]

OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996 c 124 to take affidavits for use in British Columbia and certifies that you have verified the identities of the signatories.



Registry Document Samples

- Citrix Access Form
- >>> Sample Certificate of Possession
- >>> Sample Fee Schedule
- >>> Sample First Nation Registry Stamps
- >>> Sample Property Lease Transfer Register
- >>> Sample Registry Originator Log



LOGO <FN>

Sample Certificate of Possession

- >>> Customizable two page Certificate of Possession document.
- >> Should be certified with the Lands office seal.

CERTIFICATE OF POSSESSION (Issued pursuant to the <<u>FN></u> Land Code)

This is to certify that, as of the date hereof, according to the <<u>FN></u> Land Code Registrations

LEGAL NAME

A member of the <FN> is entitled to possession of:

LOT _____ PLAN _____ RESERVE NAME & NO. ___

Dated ______ under Registration No._

Land Governance Office



Training, Mentorship & TM Professional Development

Sample Certificate of Possession

CERTIFICATE OF POSSESSION

NOTE:

The parcel of land covered by this Certificate of Possession is subject to any instruments registered in the First Nations Land Registry and subject to any defects, errors or omissions.



Training, Mentorship & IM Professional Development

Sample Fee Schedule

>>> Based on best practices



Logo

Land Governance Office

<Address>

<FN> Land Registry Fee Schedule

REGISTRATION FEES:

Lease	\$ 275.00	Death Certificate	\$ 100.00
Sublease	\$ 275.00	Name Change	\$ 100.00
Assignment of Lease	\$ 275.00	Marriage Certificate	\$ 100.00
Assignment of Sublease	\$ 275.00	Builder's Lien	\$ 100.00
Permit	\$ 275.00	Court Order	\$ 275.00
Mortgage	\$ 275.00	Relinquishment	\$ 275.00
Assignment of Mortgage	\$ 275.00	Modification of Lease	\$ 275.00
Discharge of Mortgage	\$ 100.00	Modification of Mortgage	\$ 275.00
Assignment of Rents	\$ 275.00	Certificate of Pending Litigation	\$ 275.00

PHOTOCOPYING DOCUMENTATION:

Lease	\$ 25.00	Name Change	\$ 25.00
Assignment of Lease	\$ 25.00	Marriage Certificate	\$ 25.00
Sublease	\$ 25.00	Court Order	\$ 25.00
Assignment of Sub-Lease	\$ 25.00	Relinquishment	\$ 25.00
Permit	\$ 25.00	Modification of Lease	\$ 25.00
Mortgage	\$ 25.00	Modification of Mortgage	\$ 25.00
Assignment of Mortgage	\$ 25.00	Certificate of Lis Pendens	\$ 25.00
Discharge of Mortgage	\$ 25.00	Agreement	\$ 25.00
Assignment of Rents	\$ 25.00	Taxation Bylaw	\$ 25.00
Death Certificate	\$ 25.00	Laws, Bylaws	\$ 25.00
Parcel Abstract Report	\$ 25.00	Survey Plans	\$ 25.00

Please be advised that the above fees do not include taxes and are subject to GST charges. If you have any questions or concerns, please do not hesitate to contact our offices.

NAME, Land Governance Director Phone: 000-000-0000 ext.000 Email: LGO@<FN>.ca



Sample First Nation Registry Stamps

- Approved to Form use to accept submitted document as an official form.
- Ministerial Consent use to sign for documents pre-land code that require Ministerial Consent signature.



All transactions require "APPROVED TO FORM" on first page. If instrument is not on <FN> LGO Form, it is up to the LGO to accept the submitted documentation and affix the stamp for approval. i.e. Admin Transfers, LTO, INAC forms (pre-land code), Death Certificates, Marriage Certificates, etc.

APPROVED AS TO THE FORM BY <mark><fn></fn></mark> PURSUANT TO THE <mark><fn></fn></mark> LAND CODE						
1.0.00	Signature:					
Logo	Date:					

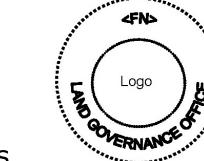
Stamp to be affixed and signed for Ministerial Consent or as required, can also use Ministerial Consent Form <u>and pursuant to Transfer and Assignment of Interests under sec.35.2 of Land Code.</u>

SIGNED BY <mark><fn></fn></mark> PURSUANT TO THE <mark><fn></fn></mark> LAND CODE					
Lana	Signature:				
Logo	Date:				



Sample First Nation Registry Stamps

An official seal can be affixed to <mark><FN></mark> issued documentation, i.e. Consent Form, Certificates of Possession, etc.



- Lands Office seal to certify documents
- Stamp affixed to the back of original or printed documents to certify true copies or certified registered instrument.



Stamp to be affixed to back of last page of the original or printed document, complete to certify registered instrument.

Logo	<fn></fn>					
	LAND GOVERNANCE OFFICE					
ENTER	ED AND RECORDED IN THE FIRST					
NATIO	NS LAND REGISTRY, AT OTTAWA					
ON TH	DAY OF 20					
UNDER REG#						
FOR I.R.#						



Sample Property Lease Transfer Register

- Internal record keeping.
- >>> Useful if you have internal policies that require interdepartmental or other approvals.



	<fn> LAND GOVERNANCE OFFICE</fn>							
LOGO				TY LEASE/TRAN tion of change of name or a		CORI	D	
Date of Registration:	DD	ММ	YYYY	REGISTRATION NUMBER				STATUS OF PROPERTY
Legal Description:								
Lessor's Name								
Folio/Roll Num	ber			PIN Number		Sales/I	_ease Price	
Lessee/Subles	ee's Na	me and	Address				Member No	l.
							Member No	
							Member No	h

CHANGE OF NAME OR MAILING ADDRESS ONLY

Previous Name(s)	New Name(s)
Previous Address	New Address

ORIGINATOR'S SIGNATURE	DEPARTMENT	DATE

Comments

DISTRIBUTION: Accounting / Taxation / Lands / Assessment Authority



Training, Mentorship & II M Professional Development P D

Sample Registry Originator Log

- >>> Log of registration numbers
- >>> Helps track parcel history for action items
 - Internal record keeping tool for internal use



Originator	Reg#	Instrument	IR	Lot	Grantor	Grantee	Date
2019-001							
2019-002							
2019-003							
2019-004							
2019-005							
2019-006							
2019-007							
2019-008							
2019-009							
2019-010							
2019-011							
2019-012							
2019-013							
2019-014							
2019-015							
2019-016							
2019-017							
2019-018							
2019-019							
2019-020							
2019-021							
2019-022							
2019-023							
2019-024							
2019-025							
2019-026							
2019-027							
2019-028							
2019-029							
2019-030							
2019-031							
2019-032							
2019-033							
2019-034							

RC-Sample-Registry-Originator-Log





Land Registry Checklists



Land Registry Checklists





Registry Checklists

- Allotment
- Death Certificate
- Discharge of Mortgage
- **>>>** Easement, Permit or Licence
- 🎾 Lease
- >>> Lease Mortgage
- >> Notice
- Request for Update of Title

>>> Sublease

- Sublease Mortgage
- Sublease Assignment
- Sublease Assignment Mortgage
- >> Tax Certificate
- >>> Transfer of Interest
- >>> Transfer of Interest into Community Lands



Registry Checklists

- Internal Use
- >>> Reference your Land Code
- >> Context Details of the Lease
- >>> Contacts
- Proposed Uses
- >>> Compliance & Certification Check
- >> Fees and Taxes Paid
- >>> Transaction Details.
- >>> File numbers, reference numbers

<FN> LAND GOVERNANCE OFFICE

LOGO LEASE CHECKLIST

Under Section ___ of the <mark><FN></mark> Land Code

Legal Description :	LOT	PLAN OF SURVEY	RESERVE	PIN:		
Lessor:						
Lessee:						
Mailing Addre	ess:			Y	М	D

Proposed Use:	Term:	Expiry Date:
Law Firm:	Firm Contact:	Contact Phone No.:

Comply with Land Use Law? If Not, advise that amendment procedures are required at dev. stage	Yes	No	Letter from Locatee? (CP interest runs with Legal Desc. identified on Lease)
Mortgage No.:	Assumed	Discharged	Has been reviewed by Property Manager?
Original's Certified by?	Officer's Signature	Affidavits of Witness	Lot File reviewed for outstanding issues?
Comply with survey requirements?	Yes	N/A	Folio/Roll Number:
Utility Fees paid?	Yes	N/A	Sale/Lease Price:
Property taxes paid?	Yes	Letter of Undertaking	Originator File No.:

THIS DOCUMENT HAS BEEN REVIEWED BY THE <**FN>** LANDS OFFICE AND TO THE BEST OF OUR KNOWLEDGE AND BELIEF THE DOCUMENTATION IS SATISFACTORY BASED UPON INFORMATION PROVIDED BY THE SOLICITOR(S) OF THE LESSOR/LESSEE AND INFORMATION PROVIDED TO US BY OTHER INTERNAL DEPARTMENTS OF THE <**FN>**.

Completed By:

Date:





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Jackie Brown

Land Governance Advisor, B.C



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Shawn Speirs Land Governance Advisor, B.C.



Tabitha Donkers

Land Governance Advisor, F.V. Sally Hope

Land Governance Advisor, F.V.



First Nations Land Registry

TRAINING







How to Access Training



Call your Land Code Governance Advisor





Visit our LABCR Website https://labrc.com/resource/fnlrs-land-registry-training/





Registry Training



Direct Community Support 1:1



Hands on Training Session(s)



Public Site Registry Training FNLRS, ILRS, SGFNLRS Electronic Registry Index Plan (eRIP) Canada Lands Survey System (CLSS)



FNLRS Citrix Access



Resources and Supports

- >> Policy and Procedure Manual Development Support
- >>> Creating Registry Forms and Checklists
- >> Making fillable pdf documents
- >>> Reference Materials





Registry Training and Resources

About the LAB and RC $ ightarrow $	Signatory First Nations 🗸	Framework Agreement 🗸 🛛 T	raining, Support & Resource:	s 🗸 Events
Land Governance Authority	\odot	Order By:		Order:
Land Law Development	\bigcirc	Publish Date	\$	Descending O
First Nation Land Registry				
Land Registry				
Land Registry Checklists		Home » First Nation Land Registry » I	Land Registry	
[No Title] Land Registry Forms				
Land Registry MRP Forms (FHRM	AIRA)	FNLRS Land Registry Training	9	
Land Status Reports				_ ∎n≴
Wills & Estates		L E		- 58
Land Interests)0	古		્યદ્વપુ
Land Surveys				- 255
Land Use Planning		ZIP		
Mapping (GIS)	\bigcirc			



First Nations Land Registry

Related Workshops and Networking Opportunity







Overview of the First Nation Land Governance Registry

Tuesday December 3rd 3:15 pm to 4:30 pm

Salon D





Angie Derrickson FNLGR Registrar

First Nations Governed

Service Oriented

Trusted

Comprehensive



Andrew Beynon Director, Land Code Governance

Sustainable



Goal: Expand available land information



New FNLGR items with respect to the FNLRS are highlighted in white

Land Maps

- Reserves
- Parcels
 - Including Sub-PIN
 - Surveyed & mapped
- Primary Instrument / Interest
- Land Code exclusion area
- FN-specific map features

Land Records

- Select data regarding:
- 1. Civic addresses
- 2. Valuation / taxation data
- 3. Land use / zoning data
- 4. Environmental concerns
- 5. Property notes

Core Land Register

Reserves

• Parcels

- First Nations
- prominence
- prominence
- Land Laws, e.g.,
 - Land Code
- Land Admin Roles
 - oles categorized • Property

 - Interests
 - Excluded lands

• Lands Set Aside

• Instruments

- EOTs
- Certificates
- 'All Nations'
 Index

FNLGR Training

More information available as we progress from build plan to launch date

- RC will continue to support training needs
- Support First Nations as they effectively manage land registries
- RC will continue to fund legacy projects

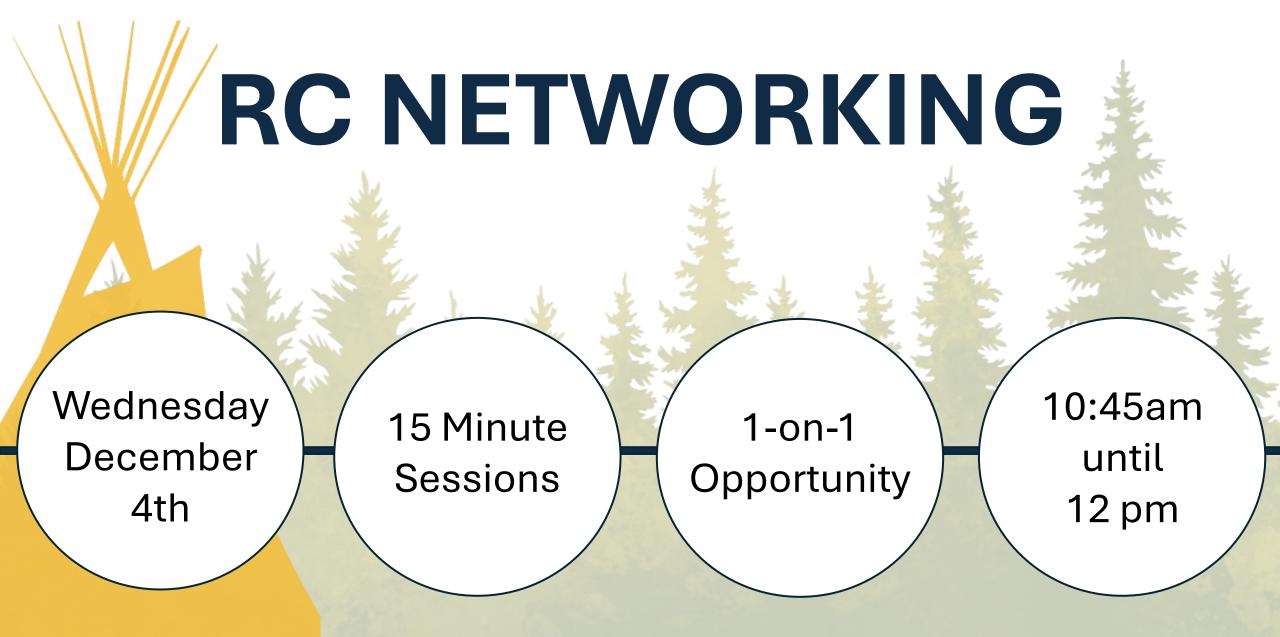
- First Nation transition from FNLRS to FNLGR system, including data and survey fabric
- Project team will develop work plans for tracking registry errors/omissions
- Aligns with onboarding and training for Q2-2025

Capacity Building and Training



Transitional Workplan







Training, Mentorship & UM Professional Development



Resource Centre Networking Session

- Land Use Planning
- >>> Environment
- >>> Individual Training Plans
- Land Code Governance Advisor (FV or BC)

- Enforcement & Dispute Resolution
- >>> Mapping & GIS
- >>> FNLGR



First Nations Land Registry

QUESTIONS & DISCUSSION





Thank You Questions?



Training, Mentorship & I M Professional Development