**XX First Nation Employment Opportunity**

**NATURAL RESOURCES MANAGER SAMPLE**

XX First Nation is looking for a highly motivated and committed individual who has excellent interpersonal and communication skills, is able to prioritize and quickly adapt to change, who can work independently, as well as part of a team, who has a collaborative approach, and who exercises effective problem solving and decision making skills in the field and in the office.

**The Natural Resources Manager is responsible for:**

* Working with various stakeholders to develop, manage and administer policies and procedures related to the XX First Nation Lands and traditional territory
* Reviewing and providing recommendations to the Federal and BC governments on the use or alienation Crown lands within the XX First Nation Traditional Territory.
* Coordinate the development of Departmental submissions to environmental and natural resource management and policy reviews that may affect XX First Nation interests, including logging, mining, fishing, etc.
* Managing and supervising staff such as the GIS Coordinator, Referrals Coordinator and others.
* Identifying and seeking funding to support core and specific programs related to the Natural Resources Department.
* Providing oral and/or written reports to Chief and Council, membership, and other stakeholders, as required.
* Developing and managing multi-year work plans and budgets and participate in XX First Nation strategic planning exercises.

**Knowledge**:

* Duty to consult and referrals process
* Traditional use studies
* Accommodation
* XX First Nation Stewardship Policy
* Policy application to Federal and Provincial Crown Lands
* Industrial development in XX First Nation Lands and traditional territory
* Technological land use monitoring systems

**Under direction of Chief and Council, duties will include, but not be limited to**:

* Conduct and participate in formal meetings and negotiations, and develop agreements with other government departments, and the private sector to ensure consistency of formal communication on issues relating to non-reserve land management, including fishing.
* Co-ordinate XX First Nation’s participation in mediation and litigation matters and provide recommendations. This would include attendance at mediation meetings, and the preparation and furtherance of Resolutions.
* Participate in discussion with various levels of government (including other First Nations) on land management issues related to legislation (e.g. FNLMA, Indian Act Amendments) and clarifying departmental positions.
* Organize forums and meetings with XX First Nation members, and other stakeholders to ensure communication and issues are addressed.

**Qualifications**:

* Degree or Diploma in Natural Resource Management, Earth Sciences, Environmental Law, Compliance Monitoring and enforcement or related field
* Minimum 5 years’ experience in the delivery of a District Natural Resource Management Program, including financial and administrative functions
* Minimum 2 years’ experience in managing an office or department
* Experience in and knowledge of a variety of communication tools to ensure appropriate dissemination of information to a variety of audiences
* Experience applying and enforcing legislation and regulations relating to natural resource management
* Experience working with other levels of government, including First Nations
* Knowledge of MS Office suite mandatory; experience with basic surveying, mapping, and the use of GPS hardware and computer mapping software to generate location maps would be an asset
* Knowledge of XX First Nation language and culture would be an asset.

Application must demonstrate how applicant meets these qualifications. Wages will commensurate with experience

Closing date:

Interested applicants may forward resume to:

PLEASE NO PHONE CALLS

NOTE: Only those applicants who meet the minimum requirements will be invited to interview.