**SAMPLE**

**First Nation Lands Code Committee Process**

* 1. Council appoints a Lands Code Committee to develop the Land Code. In some cases there is a Lands Code Committee Terms of Reference developed by Chief and Council that a Land Code Committee has to abide by.
	2. The Land Code Committee is usually comprised of volunteers and can include member(s) of Chief and Council, the lands manager, elder(s), a youth representative, members of family heads, and other community members knowledgeable about lands, economic development, self-government etc.
	3. Lands Code Committee receives orientation (usually from Lands Advisory Board personnel) on the land management initiative, receives background documents, etc.
	4. Council and/or Lands Code Coordinator and Lands Code Committee set out its mandate for Land Code development e.g. Terms of Reference, Roberts Rules of order, meeting schedule, assignments of responsibility, drafting instructions, etc.
	5. Lands Committee begins drafting Land Code (usually with assistance of legal counsel). The Land Code Coordinator may facilitate the meetings.
	6. The Land Code Committee can ensure there is direct participation and input by membership to the Land Code. They are the Land Code Coordinator’s greatest ally in communicating the Land Code to its membership. Therefore, the Land Code Committee may help facilitate the First Nation’s Land Code Community Communication strategy and may be part of being involved in:
		+ community membership consultation meetings
		+ conducting door to door visits
		+ off reserve meetings which may take place at specified locations to seek input from off reserve members
		+ requesting Council to invite one or more Chiefs from other First Nations who have passed land codes to answer questions and explain how they went about passing their land codes
	7. Lands Code Committee generally revises its draft land code several times prior to recommending to Council its final draft.