

Facilitation and Engagement Tools

Community engagement is a key component of developing and implementing an effective Solid Waste Management Plan. The following are examples of facilitation techniques that can be used to support the development of vision statements, as well as goal setting and priority-setting activities.

Vision Statement Exercise

Purpose	Facilitate a structured process to develop a shared vision statement.
Set Up	<ul style="list-style-type: none"> Define the purpose of the Vision Statement and how it will be used (e.g. guiding decisions, aligning priorities, etc.) Put participants into small groups Provide them with flip charts or paper, markers
Gather Input	<p>In groups, ask participants to reflect on:</p> <ul style="list-style-type: none"> What do we want to achieve long-term? What values should guide our work? What does success look like? <p>Ask participants to share their responses with the group.</p>
Facilitator Role	<p>Based on participant input, identify key themes:</p> <ul style="list-style-type: none"> Review ideas and group similar concepts Look for common language Highlight key messages <p>As a group, start to draft the vision statement:</p> <ul style="list-style-type: none"> Keep it clear and concise, and use plain language Revise to ensure clarity and alignment

Other vision statement development tools and resources:

- Mission and Vision Workshop – Session Labs:
<https://app.sessionlab.com/sessions/9LVcc8>
- YouTube Video: How to Write a Vision Statement:
<https://www.youtube.com/watch?v=7yBUBmciQBk>

Goal Identifying Exercise (Start-Stop-Continue)

Purpose	Use this activity to identify opportunities for improving solid waste management in your community.
Set Up	<ul style="list-style-type: none"> • Prepare 3 poster boards or flip charts labeled: Start – Stop – Continue • Provide participants with sticky notes, markers
Instructions to Participants	<ol style="list-style-type: none"> 1. When it comes to solid waste management in our community... <ul style="list-style-type: none"> • What should we Start doing? • What should we Stop doing? • What should we Continue doing? 2. Write your ideas on a sticky note (one idea per sticky note) 3. Place your sticky notes on the corresponding boards
Facilitator Role	<ul style="list-style-type: none"> • Review and group similar ideas together • Highlight common themes and key insights • Invite discussion

Priority Setting Exercise (Dot Voting)

Purpose	Use this activity to prioritize goals or actions
Set Up	<ul style="list-style-type: none"> • Display the list of goals (generated from Start/Stop/Continue) • Provide each participant with a set number of dots or stickers (e.g. 3-5 votes)
Instructions to Participants	<ul style="list-style-type: none"> • Review displayed goals/ideas • Place your dots beside the goals/ideas you feel are the highest priority; you can put all your dots on one idea or spread them out • Focus on what will have the greatest impact for the community and align with the vision statement
Facilitator Role	<ul style="list-style-type: none"> • Count the dots and identify top ranked priorities

Dot voting method: <https://www.youtube.com/watch?v=GLYqH3xjKLk>